



# Pine Grove Community Service District

State Water System ID# 0310005

## Board of Directors Meeting

~ Summary of Meeting Minutes ~

This meeting was tape-recorded.

Pine Grove, Amador County, California

February 14, 2024  
9:00 a.m.

The Board of Directors of the ***Pine Grove Community Services District*** met at its office, 19840 State Highway 88, Pine Grove, California, adjacent to the Pine Grove Community Fire House, on the above date and time, at which the following proceedings took place.

### Directors Present:

President	-- Mr. Richard Schultz
Vice President	-- Mr. Kevin McCann
Director	-- Ms. Melissa Ontiveros
Finance Officer	-- Mr. Richard Schlaman
Director	-- Mr. Colin O'Brien

### Staff Present:

General Manager	-- Lori Arnberg
Water Operator	-- Jesse Castle
Senior Water Operator	-- George Barnes

At 9:04 a.m. Board President Rick Schultz called to order today's Board of Directors meeting of the ~ ***Pine Grove Community Services District.*** ~

**CORRESPONDENCE REGISTER** President Schultz invited the Directors to take note of the following items in the Register:

1. AWA minutes & agendas - on clipboard
2. County / LAFCO / Upcountry Council notices - on clipboard
3. CRWA/CSDA/Senator's update and information - on clipboard



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## 1) Staff Reports

### General Manager's Report -

- Mtg minutes 1/24/24 were reviewed by the Board.

MOTION was called for by President Schultz, Director Schlaman moved, Director Ontiveros seconded and with Aye votes by Directors McCann, Schlaman, Schultz, O'Brien, and Ontiveros the Board offered approval to accept the meeting minutes from 1/24/24.

- The building circuit breakers need to be replaced; the estimate is \$1,800.00.
- George and Jesse have researched a storage cover for the Vac Trailer and recommended one from Walmart for \$1,150.00.

MOTION was called for by President Schultz, Director McCann moved, Director Schlaman seconded and with Aye votes by Directors McCann, Schlaman, Schultz, O'Brien, and Ontiveros the Board offered approval to purchase the Vac Trailer Storage cover.

- Lori is still working to have Holly at H&R Block complete our financial statements.

### Water Operator's Report - Next meeting

## 2) OLD BUSINESS - None

## 3) NEW BUSINESS ITEMS -

- Director McCann attended the NCS DIA Board meeting and gave an overview of the meeting.

## 4) COMMITTEE REPORTS -

### **Water Committee - President Schultz and Director O'Brien~**

**Lead Abatement and Water Conservation (LAWC Grant)** - Copy of letter sent to Waterboards regarding our inability to meet Lead Abatement timelines due to lack of funding was distributed.

**Water Analysis** - After Next Meter Reads

**Consolidation Survey** - The report was sent to the Directors. A new Public Meeting will be scheduled in March.

### **Personnel & Safety Committee - Vice President McCann and Director Ontiveros -**

No Updates



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## **Park Committee -Vice President McCann and Director Ontiveros**

- The Pine Grove Improvement Club met last month to complete initial planning; Melissa and Lori attended.

## **Governmental Affairs Committee Director Schlaman -**

- Director Schlaman shared information that he received from CSDA regarding assistance for electrical costs; Lori will research. The Directors discussed the possibility of solar panels for the building to reduce costs and create potential for electric vehicle charging in the future.

## **Grants & Finance Committee - Director Schlaman -**

- Director Schlaman noted that our Water account balance is down. Lori explained that several large purchases for water equipment for infrastructure improvements were made. Purchases include hydrant meters, bollards, and hydrant repair parts. The district just received a shipment of water meters ordered last year at the cost of \$28,000.
- **Closed Session** - None

## **DIRECTOR & STAFF ADDITIONAL COMMENTS - None**

## **ADJOURNMENT**

As there were no additional comments and with Board acceptance, President Schultz adjourned today's Board of Directors Meeting at 9:42 a.m.

**The Board meets on the 2nd and 4th Wednesdays at 9:00 a.m. The next Regular meeting will be held on February 28th, 2024.**

Respectfully submitted - Lori Arnberg, Clerk to the Board of Directors