



# Pine Grove Community Service District

State Water System ID# 0310005

## Board of Directors Meeting

~ Summary of Meeting Minutes ~

This meeting was tape-recorded.

Pine Grove, Amador County, California

December 13, 2023

9:00 a.m.

The Board of Directors of the ***Pine Grove Community Services District*** met at its office, 19840 State Highway 88, Pine Grove, California, adjacent to the Pine Grove Community Fire House, on the above date and time, at which the following proceedings took place.

### Directors Present:

President	-- Mr. Richard Schultz (Absent)
Vice President	-- Mr. Kevin McCann
Director	-- Ms. Melissa Ontiveros
Finance Officer	-- Mr. Richard Schlaman

### Staff Present:

General Manager	-- Lori Arnberg
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### Guests:

Colin O'Brien	-- Board Candidate
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At 9:00 a.m. Board Vice President Kevin McCann called to order today's Board of Directors meeting of the ~ ***Pine Grove Community Services District.*** ~

**CORRESPONDENCE REGISTER** President Schultz invited the Directors to take note of the following items in the Register:

1. AWA minutes & agendas - on clipboard
2. County / LAFCO / Upcountry Council notices - on clipboard
3. CRWA/CSDA/Senator's update and information - on clipboard



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## 1) Staff Reports

### General Manager's Report -

- Mtg minutes 11/8/23 were reviewed by the Board.

MOTION was called for by Vice President McCann, Director Schlaman moved, Director Ontiveros seconded and with Aye votes by Directors McCann, Schlaman, and Ontiveros the Board offered approval to accept the meeting minutes from 11/8/23.

- Covid Funding for delinquent accounts has been expanded to cover 6/16/21 through 12/31/22; Lori is filing for funds.
- Rappini properties - Lori reported that Del Rappini is looking for a "Will Serve" letter from us. He needs to pay fees or file an agreement for fees to be paid in escrow, Mr. Rappini feels that fees were paid but that was in 1987 and he will need to pay the difference since that time.

### Water Operator's Report - Distributed for review

## 2) OLD BUSINESS -

- Board recruitment - Mr. Colin O'Brien is present and has submitted his application to the Board.
- MOTION was called for by Vice President McCann, Director Schlaman moved, Director Ontiveros seconded and with Aye votes by Directors McCann, Schlaman, and Ontiveros the Board welcomed Mr. Colin O'Brien as the newest Director to the Board.
- Vice President McCann swore in Mr. Colin O'Brien.

## 4) NEW BUSINESS ITEMS -

- Vice President McCann nominated Director Ontiveros as the interim Vice President in the absence of President Schultz while he is out for medical reasons. Director Schlaman seconded and with Aye votes from Director McCann, Schlaman and O'Brien this was approved.
- Vice President McCann will serve as President in the absence of President Schultz.
- Director Schlaman nominated Director O'Brien to serve on the Water Committee, Director Ontiveros seconded and with Aye votes from Directors McCann, Schlaman and Ontiveros this Committee Assignment was approved.
- Vice President McCann requested that the Water Operators attend a minimum of one meeting each month; Lori will follow up.



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## 5) COMMITTEE REPORTS -

### **Water Committee - President Schultz ~**

**Lead Abatement and Water Conservation (LAWC Grant)** – No Updates

**Water Analysis** – Distributed for review.

**Consolidation Survey** – A flyer that will be given to the private well owners was distributed.

### **Personnel & Safety Committee – Vice President McCann and Director Ontiveros –**

- No Updates

### **Park Committee -Vice President McCann and Director Ontiveros**

Lori requested a Board decision on whether to continue with the Memorial Day Park event. After discussion of low attendance and costs related to this event the Board agreed to discontinue this event.

### **Governmental Affairs Committee Director Schlaman –**

No Updates

### **Grants & Finance Committee – Director Schlaman –**

No Updates

- **Closed Session** - None

### **DIRECTOR & STAFF ADDITIONAL COMMENTS – None**

### **ADJOURNMENT**

As there were no additional comments and with Board acceptance, Vice President Schultz adjourned today's Board of Directors Meeting at 9:38 a.m.

**The Board meets on the 2nd and 4th Wednesdays at 9:00 a.m. The next Regular meeting will be held on January 10, 2024.**

**\*\*\* There will NOT be meetings on the 4<sup>th</sup> week of November and December due to the holidays.**

Respectfully submitted - Lori Arnberg, Clerk to the Board of Directors