



Pine Grove Community Service District

State Water System ID# 0310005

1) Staff Reports

General Manager's Report -

- Mtg minutes 10/11/23 were reviewed by the Board.

MOTION was called for by Vice President McCann, Director Ontiveros moved, Director Schlaman seconded and with Aye votes by Directors McCann, Schlaman, and Ontiveros the Board offered approval to accept the meeting minutes from 10/11/23.

- The Fire Department is looking at building on two of the Rappini lots behind Dollar General.
- Direct deposit forms were distributed for anyone interested in changing to Direct Deposit.

Water Operator's Report - Next Meeting

2) OLD BUSINESS -

- Board recruitment - the search continues.
- Assessments - The Park has had many Capital Improvements during the past 3 years and Lori asked the Board to consider transferring funds from our Assessment income to the park account to cover those costs. All Directors in attendance agreed. Finance Director Richard Schlaman recommended that we put \$5,000 in the park checking account and open a second CLASS investment account for the remaining \$30,000. Lori will draft a resolution for the next meeting and contact our CLASS representative to open a second account.

4) NEW BUSINESS ITEMS - None

5) COMMITTEE REPORTS -

Water Committee - President Schultz ~

Lead Abatement and Water Conservation (LAWC Grant) - No Updates

Water Analysis - After Meter Reads

Consolidation Survey - All Board members attended the public meeting held yesterday evening.

Personnel & Safety Committee - Vice President McCann and Director Ontiveros -



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- Lori's Performance Evaluation is due next month.

Park Committee -Vice President McCann and Director Ontiveros

- The artificial grass installation will be completed on Thursday.
- The updated bid from the Landscape Maintenance company was reviewed and accepted by the Board. The bid changed from \$600 to \$425 per month due to the reduced lawn maintenance.

Governmental Affairs Committee Director Schlaman -

Grants & Finance Committee - Director Schlaman -

- Our Bookkeeper will do the day to day entries and provide the P&L reports and our CPA will provide quarterly reports that include the depreciation report. .
- **Closed Session** - None

DIRECTOR & STAFF ADDITIONAL COMMENTS - None

ADJOURNMENT

As there were no additional comments and with Board acceptance, Vice President Schultz adjourned today's Board of Directors Meeting at 9:32 a.m.

The Board meets on the 2nd and 4th Wednesdays at 9:00 a.m. The next Regular meeting will be held on November 8, 2023.

***** There will NOT be meetings on the 4th week of November and December due to the holidays.**

Respectfully submitted - Lori Arnberg, Clerk to the Board of Directors