



Pine Grove Community Service District

State Water System ID# 0310005

Board of Directors Meeting

~ Summary of Meeting Minutes ~

This meeting was tape-recorded

Pine Grove, Amador County, California

August 9, 2023

9:00 a.m.

The Board of Directors of the ***Pine Grove Community Services District*** met at its office, 19840 State Highway 88, Pine Grove, California, adjacent to the Pine Grove Community Fire House, on the above date and time, at which the following proceedings took place.

Directors Present:

President	-- Mr. Richard Schultz
Vice President	-- Mr. Kevin McCann
Director	-- Ms. Melissa Ontiveros
Finance Officer	-- Mr. Richard Schlaman
Director	- -Mr. Michael Bowers (Absent)

Staff Present:

General Manager	-- Lori Arnberg
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Guests:

County Supervisor	-- Frank Axe
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At 9:00 a.m. Board President Rick Schlutz called to order today's Board of Directors meeting of the ~ ***Pine Grove Community Services District.*** ~

CORRESPONDENCE REGISTER Vice President Schultz invited the Directors to take note of the following items in the Register:

1. AWA minutes & agendas - on clipboard
2. County / LAFCO / Upcountry Council notices - on clipboard
3. CRWA/CSDA/Senator's update and information - on clipboard



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1) Staff Reports

General Manager's Report -

- Mtg minutes 7/26/23 were reviewed by the Board.

MOTION was called for by Director Schultz, Director McCann moved, Director Ontiveros seconded and with Aye votes by Directors Schultz, McCann and Ontiveros the Board offered approval to accept the meeting minutes from 7/26/23. Director Schlaman abstained as he was absent at the meeting on July 26th.

- Lori mentioned that Bowers Landscape Maintenance is selling a truck that might be a good fit for the District
- Our Amazon business account was hacked and several charges were made on George's credit card. Lori has been working with Amazon and the bank to have the funds returned. George will be using his personal credit card and will be reimbursed until his new card arrives.

Water Operator's Report - Next Meeting

2) OLD BUSINESS -

- Supervisor Axe shared that the re-paving of Upper Ridge Road will likely begin next season. It was noted that PG and will be undergrounding lines and that the County may want to work with them on a schedule.
- Supervisor Axe said that he can talk to the County about the District using funds that won't be encumbered by the purchase of the Vac trailer that have been granted for other Capital Equipment.

3) NEW BUSINESS ITEMS -

- Ordinance number 2023-01 was reviewed to repeal the previous version of the Water code and adopt the new Water Code.

MOTION was called for by Director Schultz, Director Schlaman moved, Director Ontiveros seconded and with Aye votes by Directors Schultz, McCann, Schlaman and Ontiveros the Board offered approval to approve ordinance 2023-01 and repeal the previous Water Code and adopt the new Water Code.

5) COMMITTEE REPORTS -



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Water Committee - President Schultz and Director Bowers ~

Lead Abatement and Water Conservation (LAWC Grant) – Contract start and end dates were determined.

Water Analysis – After next meter reads

Consolidation Survey – Monthly meetings are scheduled on-line for the last Wednesday of each month from 11:00 – 12:00. The Outreach Summary is expected to be completed by the end of November and a draft of the Consolidation Study is expected to be completed by the end of January.

Personnel & Safety Committee – Vice President McCann and Director Ontiveros –

- Lori requested that the Board consider increasing Lori’s medical benefits to the Gold tier. MOTION was called for by Director Schultz, Director Schlaman moved, Director McCann seconded and with Aye votes by Directors Schultz, McCann and Ontiveros the Board offered approval to move Lori to the gold tier for Anthem Health Care.

Park Committee Vice President McCann and Director Ontiveros

- George and Jessee are in the process of installing security cameras; most cameras are in and are working well. They have also repaired one of the flood lights on the building and are working on the other one. Lighting in the front parking lot is already greatly improved.

Governmental Affairs Committee Director Schlaman – No updates

- The District can have an Owner of a Commercial Account on the Board but cannot have an assigned representative from a Commercial customer assigned to the Board by a company. All Board members must be registered voters in the District.

Grants & Finance Committee – Director Schlaman –

- July financial statements were reviewed.
MOTION was called for by Director Schultz, Director McCann Schlaman moved, Director McCann seconded and with Aye votes by Directors Schultz, McCann, Schlaman and Ontiveros the Board offered approval to accept the financial statements for July 2023.
- **Closed Session** - None

DIRECTOR & STAFF ADDITIONAL COMMENTS – None



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ADJOURNMENT

As there were no additional comments and with Board acceptance, Vice President Schultz adjourned today's Board of Directors Meeting at 9:36 a.m.

The Board will meet on the 2nd and 4th Wednesdays at 9:00 a.m. The next meeting will be held on August 23, 2023.

Respectfully submitted - Lori Arnberg, Clerk to the Board of Directors