



Pine Grove Community Service District

State Water System ID# 0310005

Board of Directors Meeting

~ Summary of Meeting Minutes ~

This meeting was tape-recorded

Pine Grove, Amador County, California

July 26, 2023

9:00 a.m.

The Board of Directors of the ***Pine Grove Community Services District*** met at its office, 19840 State Highway 88, Pine Grove, California, adjacent to the Pine Grove Community Fire House, on the above date and time, at which the following proceedings took place.

Directors Present:

| | |
|-----------------|----------------------------------|
| President | -- Mr. Richard Schultz |
| Vice President | -- Mr. Kevin McCann |
| Director | -- Ms. Melissa Ontiveros |
| Finance Officer | -- Mr. Richard Schlaman (Absent) |
| Director | -- Mr. Michael Bowers |

Staff Present: General Manager -- Lori Arnberg

Guests:

At 9:00 a.m. a brief tour was taken at the tank yard and then the Board meeting opened at the office at 9:35 a.m.; Board President Rick Schlutz called to order today's Board of Directors meeting of the ~ ***Pine Grove Community Services District.*** ~

CORRESPONDENCE REGISTER Vice President Schultz invited the Directors to take note of the following items in the Register:

1. AWA minutes & agendas - on clipboard
2. County / LAFCO / Upcountry Council notices - on clipboard
3. CRWA/CSDA/Senator's update and information - on clipboard



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1) Staff Reports

General Manager's Report -

- Mtg minutes 7/12/23 were reviewed by the Board.

MOTION was called for by Director Schultz, Director Ontiveros moved, Director Bowers seconded and with Aye votes by Directors Schultz, Bowers, McCann and Ontiveros the Board offered approval to accept the meeting minutes from 7/12/23.

- Federal funds to assist customers with bill have been depleted.
- The Attorney's review of the Water Code is finished; they are drafting ordinances and notices that we have to adopt in order to legally impose the fines referenced in the document.
- Drought reports are completed for May and June
- Jessee received a grant to fund his testing and study material for his Certification

Water Operator's Report - A r=written report was distributed and reviewed.

2) OLD BUSINESS -

3) NEW BUSINESS ITEMS -

5) COMMITTEE REPORTS -

Water Committee - President Schultz and Director Bowers ~

Lead Abatement and Water Conservation (LAWC Grant) - No Updates

Water Analysis - Distributed and Reviewed

Consolidation Survey - Monthly meetings are scheduled on-line for the last Wednesday of each month from 11:00 - 12:00.



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Personnel & Safety Committee – Vice President McCann and Director Ontiveros –

No updates

Park Committee Vice President McCann and Director Ontiveros

- George and Jessee are in the process of installing security cameras

Governmental Affairs Committee Director Schlaman – No updates

- The District cannot change by-laws to include a Commercial Customer representative on the Board. Director McCann asked if this was possible if the Commercial Company Owner is the representative since they would be a direct customer; Lori will ask the Attorney.

Grants & Finance Committee – Director Schlaman –

- The Board discussed the current rate paid to the District's Bookkeeper and determined that \$400.00 per month is a reasonable rate.

Motion was called for by Director Schultz, Director McCann moved, Director Ontiveros seconded and with Aye votes by Directors Schultz, Bowers, McCann and Ontiveros the Board offered approval to pay \$400 per month for the District's Bookkeeping service.

- **Closed Session** - None

DIRECTOR & STAFF ADDITIONAL COMMENTS – None

ADJOURNMENT

As there were no additional comments and with Board acceptance, Vice President Schultz adjourned today's Board of Directors Meeting at 9:46 a.m.

The Board will meet on the 2nd and 4th Wednesdays at 9:00 a.m. The next meeting will be held on August 9, 2023.

Respectfully submitted - Lori Arnberg, Clerk to the Board of Directors