



Pine Grove Community Service District

State Water System ID# 0310005

Board of Directors Meeting

~ Summary of Meeting Minutes ~

This meeting was tape-recorded

Pine Grove, Amador County, California

April 12, 2023
9:00 a.m.

The Board of Directors of the ***Pine Grove Community Services District*** met at its office, 19840 State Highway 88, Pine Grove, California, adjacent to the Pine Grove Community Fire House, on the above date and time, at which the following proceedings took place.

Directors Present:

President	-- Mr. Richard Schultz
Vice President	-- Mr. Kevin McCann
Director	-- Ms. Melissa Ontiveros
Finance Officer	-- Mr. Richard Schlaman
Director	- -Mr. Michael Bowers

Staff Present:

General Manager	-- Lori Arnberg
Water Operator	-- George Barnes

Guests:

County Supervisor	-- Frank Axe
Water Technician Candidate	-- Ray Morse

At 9:00 a.m. Board President Richard Schultz called to order today's Board of Directors meeting of the ~ ***Pine Grove Community Services District.*** ~

CORRESPONDENCE REGISTER President Schultz invited the Directors to take note of the following items in the Register:

1. AWA minutes & agendas - on clipboard
2. County / LAFCO / Upcountry Council notices - on clipboard



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State Water System ID# 0310005

3. CRWA/CSDA/Senator's update and information - on clipboard

1) Staff Reports

General Manager's Report -

- Mtg minutes 3/8/23 were reviewed by the Board.

MOTION was called for by Bd. President Schultz Director Schlaman moved, Director Bowers seconded, and with Aye votes by Directors McCann, Schlaman, Ontiveros, Bowers and Schultz the Board offered approval to accept the meeting minutes from 3/8/23.

- Updated Water Code - Director McCann is completing his section and will clarify some questions with Lori. The complete manual will be sent to the Attorney for final review.
- George and Lori completed the State Water report and the new Drought report. The Drought report will be completed monthly.

Water Operator's Report - Please see written report

2) Updates from Supervisor Axe -

- Supervisor Axe reported that the HWY 88 Improvement Project has not gone out for bid.
- The letter announcing County funding for equipment and Infrastructure is drafted but not sent yet.
- The new Fire Station will be receiving water from PGCSO. Fire Chief White has moved and Fire Chief Withrow has taken his place.

3) **OLD BUSINESS** - None

4) **NEW BUSINESS ITEMS** - None



Pine Grove Community Service District

State Water System ID# 0310005

5) COMMITTEE REPORTS -

Water Committee - President Schultz and Director Bowers ~

Lead Abatement and Water Conservation (LAWC Grant) – No updates

Water Analysis – Distributed for review. The timing between when AWA reads the tank meter and when our meters were read makes the numbers show that we sold more water than purchased. Meters were read late due to snow.

Druid Lane Project – Armstrong Construction has not sent an estimate yet.

Personnel & Safety Committee – Vice President McCann and Director Ontiveros -

- The Water Operator Technician job is posted through the month of April
- Lori has requested to decrease her income and move to a set salary

Park Committee Vice President McCann and Director Ontiveros

- The lowest bidder for the Artificial Grass called in to the meeting to answer questions. Director Bowers made recommendations for the area between the sidewalks.

MOTION was called for by Bd. President Schultz Director Bowers moved, Director Ontiveros seconded, and with Aye votes by Directors McCann, Schlaman, Ontiveros, Bowers and Schultz the Board offered approval to accept the Artificial Grass bid from Bella Turf and Greens and to schedule installation for the beginning of October.

- The Directors agreed that we can move forward with the Memorial Day weekend park event.

Governmental Affairs Committee Director Schlaman –

- The Governor has removed many Drought restrictions but the District will continue to remain at Stage 2 to be in line with AWA. Amador Water Agency is remaining at stage 2 due to fire flow concerns and some treatment issues.

Grants & Finance Committee – Director Schlaman –

- Director Schlaman reviewed the financials from July through March and did not find any concerns



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State Water System ID# 0310005

MOTION was called for by Bd. President Schultz Director Schlaman moved, Director Ontiveros seconded, and with Aye votes by Directors McCann, Schlaman, Ontiveros and Schultz and Bowers the Board offered approval to accept the financial statements for July through March.

- Director Schlaman will research the process for moving funds from our LAIF account to the CAMP account.
- Director Bowers expressed concern for maintaining a prudent reserve amount.

MOTION was called for by Bd. President Schultz Director Schlaman moved, Director Bowers seconded, and with Aye votes by Directors McCann, Schlaman, Ontiveros, Bowers and Schultz the Board offered approval to increase the District's reserve to \$100,000.00.

- **Closed Session** - None

DIRECTOR & STAFF ADDITIONAL COMMENTS – None

ADJOURNMENT

As there were no additional comments and with Board acceptance, President Schultz adjourned today's Board of Directors Meeting at 10:25 a.m.

The Board will meet on the 2nd and 4th Wednesdays at 9:00 a.m. The next meeting will be held on April 26, 2023.

Respectfully submitted - Lori Arnberg, Clerk to the Board of Directors