



Pine Grove Community Service District

State Water System ID# 0310005

Board of Directors Meeting

~ Summary of Meeting Minutes ~

This meeting was tape-recorded

Pine Grove, Amador County, California

November 9, 2022

9:00 a.m.

The Board of Directors of the ***Pine Grove Community Services District*** met at its office, 19840 State Highway 88, Pine Grove, California, adjacent to the Pine Grove Community Fire House, on the above date and time, at which the following proceedings took place.

Directors Present:

President	-- Mr. Kevin McCann
Vice President	-- Mr. Richard Schultz
Director	-- Ms. Melissa Ontiveros
Finance Officer	-- Mr. Richard Schlaman
Director	- Mr. Michael Bowers

Staff Present: General Manager -- Lori Arnberg

Guest:

At 9:00 a.m. Board President Kevin McCann called to order today's Board of Directors meeting of the ~ ***Pine Grove Community Services District.*** ~

CORRESPONDENCE REGISTER President McCann invited the Directors to take note of the following items in the Register:

1. AWA minutes & agendas - on clipboard
2. County / LAFCO / Upcountry Council notices - on clipboard
3. CRWA/CSDA/Senator's update and information - on clipboard



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1) General Manager's Report -

- Mtg minutes 10/26/22 were reviewed by the Board.

MOTION was called for by Bd. President McCann Director Schlaman moved, Director Schultz seconded, and with Aye votes by Directors McCann, Schlaman, Bowers, Ontiveros and Schultz the Board offered approval to accept the meeting minutes from 10/26/22.

- Resolution 2022-10 – Stage two Drought Plan Update
- The updated drought stage two plan was reviewed. Director Schlaman requested that we order some of the water limiting devices for meters.

MOTION was called for by Bd. President McCann Director Schlaman moved, Director Schultz seconded, and with Aye votes by Directors McCann, Schlaman, Bowers, Ontiveros and Schultz the Board offered approval to accept Resolution 2022-10.

Water Operator's Report – Next Meeting

2) OLD BUSINESS – None

3) NEW BUSINESS ITEMS –

- Election of Officers – Director Schlaman nominated Vice President Schultz to move to the Office of the President for 2023.
- MOTION was called for by Bd. President McCann Director Schlaman moved, Director Bowers seconded, and with Aye votes by Directors McCann, Schlaman, Bowers, Ontiveros and Schultz the Board offered approval to have Director Schultz move to the President position for 2023.
- Director Bowers nominated President McCann to move to the Vice President position for 2023.

MOTION was called for by Bd. President McCann Director Bowers moved, Director Schultz seconded, and with Aye votes by Directors McCann, Schlaman, Bowers, Ontiveros and Schultz the Board offered approval to have President McCann move to the Vice President position for 2023.

- President McCann nominated Director Schlaman to continue in the position of Finance Officer for 2023.



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MOTION was called for by Bd. President McCann Director McCann moved, Director Bowers seconded, and with Aye votes by Directors McCann, Schlaman, Bowers, Ontiveros and Schultz the Board offered approval to have Director Schlaman remain in the position of Financial Officer in 2023.

4) COMMITTEE REPORTS -

Water Committee - Vice President Schultz and Director Bowers ~

Lead Abatement and Water Conservation (LAWC Grant) - Notes from the meeting with Alejandra Nunes from DWR and Linda Stonestreet from RCAC were reviewed and included:

Alejandra is working to get one of the members of the Environmental team assigned to our grant to clarify the level of Environmental research and reporting required. It is likely that our funding will come from the Federal Infrastructure funds, which will require that we meet Federal requirements. Alejandra is going to clarify our current MHI but believes they are using the MHI scale from 2020 so we most likely will continue to qualify as a Disadvantaged Community; if this changes RCAC can complete an MHI survey for us. Alejandra will send the newest format for the Scope Of Work and we will ask Liam to update his documents accordingly. Alejandra noted that we currently only qualify for \$14 Million in total funds and that the funds spent on the Planning portion count in that \$14 Million. The amount changes annually so we can only hope it doesn't go down. It is likely with new material costs that we will not be able to complete the proposed scope of work, we may want to meet with Liam to determine priorities. George indicated that the planned check valves at each connection is nice to have but not necessary and that he would prefer that we use that money to replace more lines. We may also want to reconsider the increase in the number of Master Meters as the information from the new transmission meters will likely be able to help us identify leaks in real time and the Master Meter funds may also be better spent on replacing water lines. Other than the updated scope of work and clarification on the Environmental requirements our application is complete. We will be scheduling meetings every two weeks to keep everyone focused. Alejandra wants to try to get the Planning grant approved before RCAC's TA request expires in January.

Water Analysis - After next meter reads



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Personnel & Safety Committee – President McCann and Director Ontiveros

- President McCann and Director Ontiveros will meet with Lori to complete her annual performance evaluation on Monday.

Park Committee President McCann and Director Ontiveros

- The Park account transferred the amount owed to Water for FY 21/22 and the amount owed from funds borrowed for the park Grant.
- Water use and cost in two year period
- Artificial grass – Director Bowers will get a bid

Governmental Affairs Committee Director Schlaman –

- Water Shut-off – updated regulations were distributed
- Grants & Finance Committee – Director Schlaman –
 - July thru October financials were reviewed

MOTION was called for by Bd. President McCann Director Schlaman moved, Director Schultz seconded, and with Aye votes by Directors McCann, Schlaman, Bowers, Ontiveros and Schultz the Board offered approval to accept the financial statements for July thru October 2022.

- Closed Session – None

DIRECTOR & STAFF ADDITIONAL COMMENTS – None

ADJOURNMENT

As there were no additional comments and with Board acceptance, President McCann adjourned today's Board of Directors Meeting at 9:38 a.m.

Next meeting – Special Meeting with Water Operator to determine system equipment and material needs 11/16/22

The Board will meet on the 2nd and 4th Wednesdays at 9:00 a.m.

*****The 2nd meetings in November and December will be cancelled due to holidays**

Respectfully submitted - Lori Arnberg, Clerk to the Board of Directors