



# Pine Grove Community Service District

State Water System ID# 0310005

## Board of Directors Meeting

~ Summary of Meeting Minutes ~

This meeting was tape-recorded

Pine Grove, Amador County, California

October 12, 2022

9:00 a.m.

The Board of Directors of the ***Pine Grove Community Services District*** met at its office, 19840 State Highway 88, Pine Grove, California, adjacent to the Pine Grove Community Fire House, on the above date and time, at which the following proceedings took place.

### Directors Present:

President	-- Mr. Kevin McCann
Vice President	-- Mr. Richard Schultz
Director	-- Ms. Melissa Ontiveros
Finance Officer	-- Mr. Richard Schlaman
Director	- Mr. Michael Bowers

### Staff Present:

General Manager	-- Lori Arnberg
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### Guest:

Bookkeeper	-- Barbie Cozzolino
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At 9:00 a.m. Board President Kevin McCann called to order today's Board of Directors meeting of the ~ ***Pine Grove Community Services District.*** ~

**CORRESPONDENCE REGISTER** President McCann invited the Directors to take note of the following items in the Register:

1. AWA minutes & agendas - on clipboard
2. County / LAFCO / Upcountry Council notices - on clipboard
3. CRWA/CSDA/Senator's update and information - on clipboard



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- 1) Review of September financial Statements** – Barbie Cozzolino reviewed the September statements. Director Schlaman requested that a couple of items be moved to other categories; overall the Board was very pleased with the quality and timeliness of the statements.

MOTION was called for by Bd. President McCann Director Bowers moved, Director Schlaman seconded, and with Aye votes by Directors McCann, Schlaman, Bowers, Ontiveros and Schultz the Board offered to accept the financial statements thru September 2022.

**2) General Manager's Report –**

- Mtg minutes 9/28/22 were reviewed by the Board.

MOTION was called for by Bd. President McCann Director Schlaman moved, Director Schultz seconded, and with Aye votes by Directors McCann, Schlaman, Bowers and Schultz the Board offered approval to accept the meeting minutes from 9/28/22.

- George has repaired all leaks discovered in the leak detection and is working on replacing the faulty meters
- George took the old hydrant that was sitting behind the building to the dump
- George purchased a solar light system with back up batteries for the storage unit
- Meter book is updated
- Meter route corrections have been determined and will be input in the system when a time can be scheduled with HR Block.
- Lori is working with UBMAX (billing software system) to try to find a fix for some meter read issues
- Lori is working with Holly to attempt to find our list of assets and how they are being depreciated.

**Water Operator's Report – Next Meeting**



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## 3) OLD BUSINESS –

- Potential consolidation – current TA providers are all booked but openings are expected in January
- All check signers are now approved
- The CAWP tour was attended by Directors McCann, Bowers, Schultz and Schlaman. All participants felt the tour was very valuable. Director Schlaman commented that the tour help to create better understanding of what we pay for and the real cost of the water delivery to our tanks. Lori contacted Larry McKinney, AWA General Manager, and he will let us know when another tour is available so that Lori and Kevin can attend.

## 4) NEW BUSINESS ITEMS –

A Special meeting will be held on November 16<sup>th</sup> at 9:00 to review equipment and material needs.

## 4) COMMITTEE REPORTS -

### **Water Committee - Vice President Schultz and Director Bowers ~**

**Lead Abatement and Water Conservation (LAWC Grant)** – The TA request for RCAC extension has been approved by the State

**Water Analysis** – After next meter reads

### **Personnel & Safety Committee – President McCann and Director Ontiveros**

- New Board Member Melissa Ontiveros will patriciate on the Park and Personnel and Safety Committees.
- Lori will be off Thursday and Friday of this week

### **Park Committee President McCann and Director Ontiveros**

**The lawn has been aerated**

**Director Bowers met with Kurt from KMS Landscape Maintenance to discuss some items regarding the sprinkler system and filling in the low spots around the sidewalk.**



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**Governmental Affairs Committee Director Schlaman -**

**None**

**Grants & Finance Committee - Director Schlaman -**

**See item 1 for financial review**

**Closed Session - None**

**DIRECTOR & STAFF ADDITIONAL COMMENTS - None**

## **ADJOURNMENT**

As there were no additional comments and with Board acceptance, President McCann adjourned today's Board of Directors Meeting at 9:45 a.m.

**The Board will meet on the 2nd and 4th Wednesdays at 9:00 a.m.**

Respectfully submitted - Lori Arnberg, Clerk to the Board of Directors