



# Pine Grove Community Service District

State Water System ID# 0310005

## Board of Directors Meeting

~ Summary of Meeting Minutes ~

This meeting was tape-recorded

Pine Grove, Amador County, California

September 28, 2022

9:00 a.m.

The Board of Directors of the ***Pine Grove Community Services District*** met at its office, 19840 State Highway 88, Pine Grove, California, adjacent to the Pine Grove Community Fire House, on the above date and time, at which the following proceedings took place.

### Directors Present:

President	-- Mr. Kevin McCann
Vice President	-- Mr. Richard Schultz
Finance Officer	-- Mr. Richard Schlaman
Director	- Mr. Michael Bowers

### Staff Present:

General Manager	-- Lori Arnberg
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### Guest:

Potential Board Candidate	-- Melissa Ontiveros
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At 9:00 a.m. Board President Kevin McCann called to order today's Board of Directors meeting of the ~ ***Pine Grove Community Services District.*** ~

**CORRESPONDENCE REGISTER** President McCann invited the Directors to take note of the following items in the Register:

1. AWA minutes & agendas - on clipboard
2. County / LAFCO / Upcountry Council notices - on clipboard
3. CRWA/CSDA/Senator's update and information - on clipboard



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## 1) General Manager's Report -

- Mtg minutes 9/14/22 were reviewed by the Board.

MOTION was called for by Bd. President McCann Director Bowers moved, Director Schlaman seconded, and with Aye votes by Directors McCann, Schlaman, Bowers and Schultz the Board offered approval to accept the meeting minutes from 9/14/22.

- Low Income Assistance training is complete
- Lori is working with Neil and George to straighten out some issues with meters and billing
- Aces waste rental house is being demolished – likely will widen Berry street to allow more turn space for the dump and increased tonnage on the road. There is a public hearing regarding this on October 25th.
- Long term leak on Irishtown leaking an estimated 40,000 gallons per month – George fixed it. George is repairing a leak behind the Pizza Parlor that appears to have been leaking for a long time at a rate of approximately 215,000 gallons per year.
- Lori Recommended meeting with George (and possibly Liam) in a Special meeting soon to identify equipment and material needs. We may also want to consider ordering the Commercial Meters and start replacing them – materials are being delayed up to a year. We would like to lock the hydrants to reduce theft.
- The divers are in the tank today completing some touch up work; Liam is with them.

**Water Operator's Report** – Please see written report

- ## 2) OLD BUSINESS
- The State is moving forward with a feasibility study and plans to contract Liam for this portion.



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- 3) **NEW BUSINESS ITEMS** – Check Signers – Lori recommends removing Dorrie McDonough and adding Director Bowers, Director Ontiveros and Water Operator George Barnes.

MOTION was called for by Bd. President McCann Director Schlaman moved, Director Schultz seconded, and with Aye votes by Directors McCann, Schlaman, Bowers and Schultz the Board offered approval to remove Dorrie McDonough and add Director Bowers, Director Ontiveros and Water Operator George Barnes to the approved check signing list at the Bank of Stockton.

## 4) COMMITTEE REPORTS -

### **Water Committee - Vice President Schultz and Director Bowers ~**

**Lead Abatement and Water Conservation (LAWC Grant)** – The grant has been moved to Alejandra Nunez at the State Waterboards office. Lori and Liam have sent her some updated documents and clarifications and are waiting for further direction or approval.

**Water Analysis** – Distributed and reviewed.

### Personnel & Safety Committee – President McCann

- New potential Board Member Melissa Ontiveros  
MOTION was called for by Bd. President McCann Director Schultz moved, Director Bowers seconded, and with Aye votes by Directors McCann, Schlaman, Bowers and Schultz the Board offered approval to accept Melissa Ontiveros as our new Board member to replace the open position previously held by Dorrie McDonough.
- Both vehicles have been repaired.

### **Park Committee** President McCann –

- The new roof on the gazebo is complete
- Director Bowers reviewed some issues with the lawn sprinklers and recommendations for repair, all Directors agreed that the Landscape Maintenance Contractor should be given approval to complete the repair. It was also recommended that some fill be placed along the new sidewalk and the Contractor will be asked to do this as well.

## 5) Governmental Affairs Committee Director Schlaman –

None



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## 6) Grants & Finance Committee – Director Schlaman –

- Financial Statements for July and August – The Directors reviewed the statements and were pleased with receiving them in a timely manner. The reports look thorough and Lori will follow up with clarification on interest showing in the Bridge account and the Sewage cost in the Park account. Lori has sent the financial statements to the Auditor to review in order to assure they cover everything he will expect to see during our audits.

MOTION was called for by Bd. President McCann Director Schlaman moved, Director Bowers seconded, and with Aye votes by Directors McCann, Schlaman, Bowers and Schultz the Board offered approval to accept the financial statements for July and August.

Closed Session – None

## **DIRECTOR & STAFF ADDITIONAL COMMENTS – None**

## **ADJOURNMENT**

As there were no additional comments and with Board acceptance, President McCann adjourned today's Board of Directors Meeting at 10:05 a.m.

**The Board will meet on the 2nd and 4th Wednesdays at 9:00 a.m.**

Respectfully submitted - Lori Arnberg, Clerk to the Board of Directors