



Pine Grove Community Service District

State Water System ID# 0310005

Board of Directors Meeting

~ Summary of Meeting Minutes ~

This meeting was tape-recorded

Pine Grove, Amador County, California

May 25, 2022

9:00 a.m.

The Board of Directors of the ***Pine Grove Community Services District*** met at its office, 19840 State Highway 88, Pine Grove, California, adjacent to the Pine Grove Community Fire House, on the above date and time, at which the following proceedings took place.

Directors Present:

President	-- Mr. Kevin McCann
Vice President	-- Mr. Richard Schultz
Director	- Ms. Dorrie McDonough
Finance Officer	-- Mr. Richard Schlaman
Director	- Mr. Michael Bowers

Staff Present:

General Manager	-- Lori Arnberg
Water Operator	-- Michael Murray

Guest:

At 9:00 a.m. Board President Kevin McCann called to order today's Board of Directors meeting of the ~ ***Pine Grove Community Services District.*** ~

CORRESPONDENCE REGISTER President McCann invited the Directors to take note of the following items in the Register:

1. AWA minutes & agendas - on clipboard
2. County / LAFCO / Upcountry Council notices - on clipboard
3. CRWA/CSDA/Senator's update and information - on clipboard



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1) STAFF REPORTS

General Manager's Report –

- Mtg minutes 4/27/2022 were reviewed by the Board.

MOTION was called for by Bd. President McCann Director Schlaman moved, Director Bowers seconded, and with Aye votes by Directors McCann, McDonough, Schlaman, Bowers and Schultz the Board offered approval to accept the meeting minutes from 4/27/22.

- Mtg Minutes for 218 Public Meeting on 5/11/22 were reviewed by the Board
- MOTION was called for by Bd. President McCann Director Bowers moved, Director Schlaman seconded, and with Aye votes by Directors McCann, McDonough, Schlaman, Bowers and Schultz the Board offered approval to accept the meeting minutes from 5/11/2022.
- The State's low income assistance program starts on June 3rd; registration and training have been completed.
- The District received \$90,350.00 for Participation and Connection fees for 13 lots. The meters have been ordered and will be installed as soon as they arrive.
- AWA has a proposal on the Board agenda to increase costs for contracted services.

Water Operator's Report – Please see written report

2) OLD BUSINESS ~ items to Review for Discussion and Possible Action –

- Support for pipes in the storage unit have been assembled and the next steps will be moving the park equipment to the park storage room.
- The wood rot on the building has been repaired and painting is scheduled for June 27th.

3) NEW BUSINESS ITEMS –

- Resolution 2022-05 – charge the 1" meter customers at the 5/8" rate.
- MOTION was called for by Bd. President McCann Director McDonough moved, Director Schlaman seconded, and with Aye votes by Directors McCann, McDonough, Schlaman, Bowers and Schultz the Board offered approval to pass resolution 2022-05.



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- Resolution 2022-06 – Allow Amador County to conduct our election.
- MOTION was called for by Bd. President McCann Director Schlaman moved, Director Schultz seconded, and with Aye votes by Directors McCann, McDonough, Schlaman, Bowers and Schultz the Board offered approval to pass resolution 2022-06.

4) COMMITTEE REPORTS -

Water Committee - Vice President Schultz and Director Bowers ~

- **Lead Abatement and Water Conservation (LAWC Grant)** – No Updates
- **Water Analysis** –The annual State report reflects a 15,000,000 gallon difference between the amount purchased and the amount sold. A bid to complete a full system leak study was presented and reviewed by the Directors.

MOTION was called for by Bd. President McCann Director Schultz moved, Director Schlaman seconded, and with Aye votes by Directors McCann, McDonough, Schlaman, Bowers and Schultz the Board offered approval to contract with the Specialized Utilities Service Program (subsidiary of CRWA) for a full system leak detection.

5) **Personnel & Safety Committee** – Director McDonough and President McCann No Updates

6) **Park Committee** President McCann and Director McDonough –

- A bid for park maintenance services was reviewed from KMS Landscaping
MOTION was called for by Bd. President McCann Director Bowers moved, Director McDonough seconded, and with Aye votes by Directors McCann, McDonough, Schlaman, Bowers and Schultz the Board offered approval to accept the park maintenance bid from KMS Landscaping.
- The “Celebrate Upcountry” event in the park is Saturday; setup starts at 9:00. Parking attendants may be needed.
- President McCann suggested that we order logo shirts for the Board; Lori will send an on-line catalog.



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7) Governmental Affairs Committee Director Schlaman –

- New sanctions against Russia add increased language to contracts

8) Grants & Finance Committee – Director Schlaman –

- The draft budget was reviewed and increases in legal fees, fuel, and line repairs were recommended. Lori will update the budget.
- Accounting – our Accountant has been on a long-term leave and we may need to consider alternative sources for these services.

9) Closed Session – Personnel

DIRECTOR & STAFF ADDITIONAL COMMENTS –

ADJOURNMENT

As there were no additional comments and with Board acceptance, President McCann adjourned today's Board of Directors Meeting at 9:55 a.m.

The Board will meet on the 2nd and 4th Wednesdays at 9:00 a.m.

Respectfully submitted - Lori Arnberg, Clerk to the Board of Directors