



# Pine Grove Community Service District

State Water System ID# 0310005

## Board of Directors Meeting

~ Summary of Meeting Minutes ~

This meeting was tape-recorded

Pine Grove, Amador County, California

March 23, 2022

9:00 a.m.

The Board of Directors of the ***Pine Grove Community Services District*** met at its office, 19840 State Highway 88, Pine Grove, California, adjacent to the Pine Grove Community Fire House, on the above date and time, at which the following proceedings took place.

### Directors Present:

President	-- Mr. Kevin McCann
Vice President	-- Mr. Richard Schultz
Director	- Ms. Dorrie McDonough
Finance Officer	-- Mr. Richard Schlaman
Director	- Mr. Michael Bowers

### Staff Present:

General Manager	-- Lori Arnberg
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### Guest:

At 9:00 a.m. Board President Kevin McCann called to order today's Board of Directors meeting of the ~ ***Pine Grove Community Services District.*** ~

**CORRESPONDENCE REGISTER** President McCann invited the Directors to take note of the following items in the Register:

1. AWA minutes & agendas - on clipboard
2. County / LAFCO / Upcountry Council notices - on clipboard
3. CRWA/CSDA/Senator's update and information - on clipboard



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## 1) STAFF REPORTS

### General Manager's Report -

- Mtg minutes 3/9/2022 were reviewed by the Board.

MOTION was called for by Bd. President McCann Director Bowers moved, Director Schultz seconded, and with Aye votes by Directors McCann, McDonough, Schlaman, Bowers and Schultz the Board offered approval to accept the meeting minutes from 3/9/22.

### Water Operator's Report - Please see written report

## 2) OLD BUSINESS ~ items to Review for Discussion and Possible Action - None

- Painting building and park structures - Director Shultz is working with a repair person to replace wood rot. Lori has ordered a door to replace the back door in the warehouse. Director McDonough requested assistance power washing the mural wall so that the artist can begin work; Director Bowers offered to take care of this on Tuesday. The Painting Contractor will be scheduled as soon as the wood rot has been addressed.
- Support for pipe in the storage unit - Director Schultz has completed research and recommended 5 shelving units; Lori will order them.
- Rate Study - letters to customers will be in the mail this week. The Public hearing will be held at 9:00 a.m. on May 11<sup>th</sup> in the club house at the Pine Grove Mobile Estates.
- Highway 88 Project - Resolution 2022-02
- MOTION was called for by Bd. President McCann Director Bowers moved, Director Schultz seconded, and with Aye votes by Directors McCann, McDonough, Schlaman, Bowers and Schultz the Board offered approval to authorize the pay an estimated \$9,000.00 to the State to move 5 fire hydrants and related components as part of the Highway 88 Improvement Project.

Lori recommended that we request the State to replace the fence for the park with a green fence. Director Bowers recommended that it be replaced with a privacy fence with 70% privacy with wooden slats. Lori will make this request.



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## 3) NEW BUSINESS ITEMS – None

## 4) COMMITTEE REPORTS -

### *Water Committee - Vice President Schultz and Director Bowers ~*

- **Continuing discussion regarding the water tank project**

Director Schultz reported that Alejandra Nunez, Project Manager from the State Waterboards toured the tank site and was impressed with many improvements compared to other tanks. Director Schultz will continue to attempt to get bids for the paving in the tank yard. This item will be removed from future agenda items as the tank project is complete.

- **Lead Abatement and Water Conservation (LAWC Grant) –** Director Schultz reported that Alejandra Nunes indicated that she will be the Project Manager for this project. Lori met with RCAC for updates; the next steps are for Engineer, Liam Bailey, to complete the Technical portions of the grant package.

- **Water Analysis –** AWA updates reviewed and showing increased water loss. Several residences and businesses had leaks after the January storm. The Master meter reads are not in line due to late meter reading.

## 5) **Personnel & Safety Committee** – Director McDonough and President McCann

No Updates

## 6) **Park Committee** President McCann and Director McDonough –

Installation began Monday and the park will be closed for approximately 3 weeks. A notice for the community has been posted on the Volcano message Board.

Some discussion was held regarding the placement of the basketball hoop and the Board decided to review after this meeting.

## 7) **Governmental Affairs Committee** Director Schlaman –

No updates

## 8) **Grants & Finance Committee** – Director Schlaman –

No updates

## 9) **Closed Session** – None



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**DIRECTOR & STAFF ADDITIONAL COMMENTS – None**

## **ADJOURNMENT**

As there were no additional comments and with Board acceptance, President McCann adjourned today's Board of Directors Meeting at 9:58 a.m.

**The Board will meet on the 2nd and 4th Wednesdays at 9:00 a.m.**

Respectfully submitted - Lori Arnberg, Clerk to the Board of Directors