



# Pine Grove Community Service District

State Water System ID# 0310005

## Board of Directors Meeting

~ Summary of Meeting Minutes ~

This meeting was tape-recorded

Pine Grove, Amador County, California

December 8, 2021

9:00 a.m.

The Board of Directors of the ***Pine Grove Community Services District*** met at its office, 19840 State Highway 88, Pine Grove, California, adjacent to the Pine Grove Community Fire House, on the above date and time, at which the following proceedings took place.

### Directors Present:

President	-- Mr. Kevin McCann
Vice President	-- Mr. Richard Schultz
Director	- Ms. Dorrie McDonough
Finance Officer	-- Mr. Richard Schlaman
Director	- Mr. Michael Bowers

**Staff Present:** Water & Park Operator

-- Michael Murray

9:00 a.m. Board President Kevin McCann called to order today's Board of Directors meeting of the ~ ***Pine Grove Community Services District.*** ~

### CORRESPONDENCE REGISTER

President McCann invited the Directors to take note of the following items in the Register:

1. AWA minutes & agendas - on clipboard
2. County / LAFCO / Upcountry Council notices - on clipboard
3. CRWA/CSDA/Senator's update and information - on clipboard



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## 1) STAFF REPORTS

### General Manager's Report -

- Mtg minutes 11/10/2021 were reviewed by the Board.

MOTION was called for by Bd. President McCann Director Schlaman moved, Director Schultz seconded, , and with Aye votes by Directors McCann, McDonough, Bowers, Schlaman and Schultz the Board offered approval to accept the meeting minutes from 12/8/2021.

- RCAC Updates - The Rate study and grant are moving forward.
- Trees at the tank yard will have stumps removed or treated as soon as weather allows.
- A tour of the CAWP system is scheduled for 12/15/21 - see handout
- A holiday schedule for next year was distributed
- The December 22<sup>nd</sup> meeting will be cancelled due to holidays

### Water Operator's Report - Sent in email on 11/29/21

## 2) OLD BUSINESS ~ items to Review for Discussion and Possible Action -

- Hwy 88 project - a letter was sent to the Project Engineer confirming the District's preference to have the project contractor move our lines.

## 3) NEW BUSINESS ITEMS -

### Is the following correct???

- MOTION was called for by Bd. President McCann; Director Bowers motioned that all current officers remain in their current positions for one more year. Current officers are Kevin McCann, President, Rick Schultz, Vice President, Richard Schlaman, Finance Officer. Director Schlaman seconded and with Aye votes by Directors McCann, McDonough, Bowers, Schlaman and Schultz the Board agreed for all officers to remain in current positions for 2022.
- Review of 2021 Goals and Outcomes - see handout
- Recommended Goals and Objectives for 2022 - see handout
- Director Schultz requested that an updated agreement from AWA be obtained and hat it continue to include the 50% share clause for repairs of the 12" line???



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## 4) COMMITTEE REPORTS -

### **Water Committee - Vice President Schultz and Director Bowers ~**

- **Continuing discussion regarding the water tank project**
  - . Director Bowers noted that all of the rock base for the storage container is completed at the tank yard.
  - . Director Schultz reported that the storage unit is scheduled to arrive this week.
  - . Paving bids were reviewed and what happened???
- **Meter Replacement** – RCAC is working on it
- **Infrastructure Needs** – RCAC is working on it
- **Water Analysis** – Report distributed for review

### 5) **Personnel & Safety Committee** – Director McDonough and President McCann

No updates

### 6) **Park Committee** President McCann and Director McDonough –

- Director McDonough gave an update on the mural proposal for the park
- The park tree trimming is complete
- The water fountain has arrived and the Board requested that Lori contact a plumber for installation.

### 7) **Governmental Affairs Committee** Director Schlaman –

- No updates

### 8) **Grants & Finance Committee** – Director Schlaman –

- October financials were distributed for review.
- MOTION was called for by Bd. President McCann Director Schlaman moved, Director Schultz seconded, , and with Aye votes by Directors McCann, McDonough, Bowers, Schlaman and Schultz the Board offered approval to accept the October financial statements.



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9) **Closed Session** – None

**DIRECTOR & STAFF ADDITIONAL COMMENTS – None**

## **ADJOURNMENT**

As there were no additional comments and with Board acceptance, President McCann adjourned today's Board of Directors Meeting at 10:30.

**The Board will meet on the 2nd and 4th Wednesdays at 9:00 a.m.**

Respectfully submitted - Lori Arnberg, Clerk to the Board of Directors