



Pine Grove Community Service District

State Water System ID# 0310005

Board of Directors Meeting

~ Summary of Meeting Minutes ~

This meeting was tape-recorded

Pine Grove, Amador County, California

November 10, 2021

9:00 a.m.

The Board of Directors of the ***Pine Grove Community Services District*** met at its office, 19840 State Highway 88, Pine Grove, California, adjacent to the Pine Grove Community Fire House, on the above date and time, at which the following proceedings took place.

Directors Present:

President	-- Mr. Kevin McCann
Vice President	-- Mr. Richard Schultz
Director	- Ms. Dorrie McDonough
Finance Officer	-- Mr. Richard Schlaman
Director	- Mr. Michael Bowers

Staff Present:

General Manager	-- Lori Arnberg
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9:00 a.m. Board President Kevin McCann called to order today's Board of Directors meeting of the ~ ***Pine Grove Community Services District.*** ~

CORRESPONDENCE REGISTER

President McCann invited the Directors to take note of the following items in the Register:

1. AWA minutes & agendas - on clipboard
2. County / LAFCO / Upcountry Council notices - on clipboard
3. CRWA/CSDA/Senator's update and information - on clipboard



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1) STAFF REPORTS

General Manager's Report -

- Mtg minutes 10/27/2021 were reviewed by the Board.

MOTION was called for by Bd. President McCann Director Schlaman moved, Director Schultz seconded, , and with Aye votes by Directors McCann, McDonough, Bowers, Schlaman and Schultz the Board offered approval to accept the meeting minutes from 10/27/2021.

- RCAC Updates – There are no timelines for project completion, they are set by the awarded Contractor. Funding eligibility changes each year. If we don't receive full funding the project would add an additional \$80 per month per service connection to cover the 25% share. Currently we still qualify as a Disadvantaged Community with MHI at \$53,000 with the State MHI at \$60,000. New residents from out of the area with high salaries and working from home may move us out of the Disadvantaged community range soon.
- State Covid relief funds were received and paid the balance for 9 customers.
- Participation fees will likely come in through escrow for Peterson Ranch lot 40. The phase 2 lots in this development are required to pay participation fees whether they want water or not due to an agreement with the Developer.

Water Operator's Report – Next Meeting

2) OLD BUSINESS ~ items to Review for Discussion and Possible Action -

- Increased insurance for liability quote was reviewed and the Directors determined that it was cost prohibitive. Lori will get information from AWA on what their insurer's response is.

3) NEW BUSINESS ITEMS -

- Resolution 2021-08 Authorizing application for grant funding from the State.
MOTION was called for by Bd. President McCann Director Bowers moved, Director McDonough seconded, , and with Aye votes by Directors McCann, McDonough, Bowers, Schlaman and Schultz the Board offered approval to accept resolution 2021-08.
- Resolution 2021-09 – Signatory authorization for Waterboards grant
MOTION was called for by Bd. President McCann Director Schultz moved, Director



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McDonough seconded, and with Aye votes by Directors McCann, McDonough, Bowers, Schlaman and Schultz the Board offered approval to accept Resolution 2021-09.

- **Hwy 88 Project** – Vice President Schultz reviewed recent requests from Jake Weir that will allow us to pay the project Contractor to move water lines. A phone call has been scheduled for Vice President Schultz and Mr. Weir to further discuss.

4) COMMITTEE REPORTS -

Water Committee - Vice President Schultz and Director Bowers ~

- **Continuing discussion regarding the water tank project**
 - . 18 yds. Of rock has been installed with railroad ties at the tank yard for the base of the storage unit.
 - . The first paving estimate was high, President McCann is getting another bid tomorrow. Director Bowers suggested we also look at cement but an estimate for that is also very high.
 - Director Bowers recommended that rip wrap be ordered to secure the base rock from erosion, Lori will place the order.
 - . Lori will meet with the tree company to see if the trunks of recently trimmed trees can be completely removed.
 - . The final reimbursement request is being submitted today
- **Meter Replacement** – RCAC is working on it
- **Infrastructure Needs** – RCAC is working on it
- **Water Analysis** – After next meter reads

5) Personnel & Safety Committee – Director McDonough and President McCann

- Directors McCann and McDonough completed Lori's annual evaluation.

6) Pine Grove Community Service District Park President McCann and Director McDonough –

- Director McDonough is assisting in finding mural artists for the stage wall as we have had no responses to our advertisement.
- Director McDonough and Lori met with the equipment provider for the playground; payment is not due until 30 days after the date of shipping.



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- The tree trimming is partially finished.

7) Governmental Affairs Committee Director Schlaman -

No updates

8) Grants & Finance Committee - Director Schlaman -

October financials have been requested for review at the next meeting.

9) Closed Session - Personnel Items

DIRECTOR & STAFF ADDITIONAL COMMENTS - None

ADJOURNMENT

As there were no additional comments and with Board acceptance, President McCann adjourned today's Board of Directors Meeting at 10:35.

The Board will meet on the 2nd and 4th Wednesdays at 9:00 a.m.

Respectfully submitted - Lori Arnberg, Clerk to the Board of Directors