



Pine Grove Community Service District

State Water System ID# 0310005

Board of Directors Meeting

~ Summary of Meeting Minutes ~

This meeting was tape-recorded

Pine Grove, Amador County, California

October 13, 2021

9:00 a.m.

The Board of Directors of the ***Pine Grove Community Services District*** met at its office, 19840 State Highway 88, Pine Grove, California, adjacent to the Pine Grove Community Fire House, on the above date and time, at which the following proceedings took place.

Directors Present:

President	-- Mr. Kevin McCann
Vice President	-- Mr. Richard Schultz
Director	- Ms. Dorrie McDonough
Finance Officer	-- Mr. Richard Schlaman
Director	- Mr. Michael Bowers

Staff Present:

General Manager	-- Lori Arnberg
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Guest:

9:00 a.m. Board President Kevin McCann called to order today's Board of Directors meeting of the ~ ***Pine Grove Community Services District.*** ~

CORRESPONDENCE REGISTER

President McCann invited the Directors to take note of the following items in the Register:

1. AWA minutes & agendas - on clipboard
2. County / LAFCO / Upcountry Council notices - on clipboard
3. CRWA/CSDA/Senator's update and information - on clipboard



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1) STAFF REPORTS

General Manager's Report -

- Mtg minutes 9/22/2021 were reviewed by the Board.

MOTION was called for by Bd. President McCann Director Schlaman moved, Director Schultz seconded, , and with Aye votes by Directors McCann, McDonough, Bowers and Schlaman and Schultz the Board offered approval to accept the meeting minutes from 9/22/2021.

- RCAC Technical Assistance request has been approved. Items needed for the rate study have been sent and a phone conference is scheduled next week with RCAC, Lori and Engineer, Liam Bailey.

Water Operator's Report - Next Meeting

2) OLD BUSINESS ~ items to Review for Discussion and Possible Action -

- Documents for customer payments that are delinquent due to Covid-19 have been submitted.

3) NEW BUSINESS ITEMS -

- CAWP Member meeting - held October 17th. Future projects were shared. AWA has offered to give a tour of the CAWP facilities. A water system was sued after a fire due to hydrants not functioning properly; Lori will contact the Insurance Broker to see if we should add coverage for this.

4) COMMITTEE REPORTS -

Water Committee - Vice President Schultz and Director Bowers ~

- **Continuing discussion regarding the water tank project** - The Directors toured the tank site to see the new tank with Engineer, Liam Bailey.
- **Meter Replacement** - RCAC is working on it
- **Infrastructure Needs** - RCAC is working on it
- **Water Analysis** - AWA report reviewed
- **Water line extension** - No funding



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5) Personnel & Safety Committee – Director McDonough and President McCann

- No updates

6) Pine Grove Community Service District Park President McCann and Director McDonough –

- The concrete work has started
- The signs have been mounted
- New building sign mounted
- Lori needs to post the project with the Dept. of Industrial Relations

7) Governmental Affairs Committee Director Schlaman –

- MAC mtg Thursday at 1:00

8) Grants & Finance Committee – Director Schlaman –

- August and September financial statements were reviewed.

MOTION was called for by Bd. President McCann; Director Schlaman moved, Director Bowers seconded, and with Aye votes by Directors McCann, McDonough, Bowers and Schlaman and Schultz the Board offered approval to accept the August and September Financial Statements.

- Draft Audit Report Reviewed

MOTION was called for by Bd. President McCann; Director Schlaman moved, Director McDonough seconded, and with Aye votes by Directors McCann, McDonough, Bowers and Schlaman and Schultz the Board offered approval to accept the draft Audit Report.

9) Closed Session – None



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DIRECTOR & STAFF ADDITIONAL COMMENTS – None

ADJOURNMENT

As there were no additional comments and with Board acceptance, President McCann adjourned today's Board of Directors Meeting at 10:35.

The Board will meet on the 2nd and 4th Wednesdays at 9:00 a.m.

Respectfully submitted - Lori Arnberg, Clerk to the Board of Directors