



Pine Grove Community Service District

State Water System ID# 0310005

Board of Directors Meeting

~ Summary of Meeting Minutes ~

This meeting was tape-recorded

Pine Grove, Amador County, California

May 12, 2021
9:00 a.m.

The Board of Directors of the ***Pine Grove Community Services District*** met at its office, 19840 State Highway 88, Pine Grove, California, adjacent to the Pine Grove Community Fire House, on the above date and time, at which the following proceedings took place.

Directors Present:

President	-- Mr. Kevin McCann
Vice President	-- Mr. Richard Schultz
Director	- Ms. Dorrie McDonough
Finance Officer	-- Mr. Richard Schlaman

Staff Present:

General Manager	-- Lori Arnberg
Water Operator	-- Michael Murray

9:00 a.m. Board President Kevin McCann called to order today's Board of Directors meeting of the ~ ***Pine Grove Community Services District.*** ~

CORRESPONDENCE REGISTER

President McCann invited the Directors to take note of the following items in the Register:

1. AWA minutes & agendas - on clipboard
2. County / LAFCO / Upcountry Council notices - on clipboard
3. CRWA/CSDA/Senator's update and information - on clipboard



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1) STAFF REPORTS

General Manager's Report -

- Mtg minutes 4/14/2021 were reviewed by the Board.

MOTION was called for by Bd. President McCann Director Schlaman moved, Director McDonough seconded, , and with Aye votes by Directors Schultz, , McCann, McDonough and Schlaman, the Board offered approval to accept the meeting minutes from 4/14/2021.

- AWA proposed rate increases reviewed. Increases are closes to 33%. AWA is preparing for their 218 process and hope to have new rates effective the beginning of September RCAC will be assisting our District for our new rate study.
- The public notice was posted for the park grant. It appears that the grant may cover almost all costs.
- Assessments will be sent to the County for collection.

Water Operator's Report - Please see written report

2) OLD BUSINESS ~ items to Review for Discussion and Possible Action -

- The draft letter to customers distributed at the last meeting was approved.

3) NEW BUSINESS ITEMS -

- Board member recruitment - Lori will contact Bowers and Cal Trans to see if there is interest. If there isn't interest Lori will post an ad in the local paper. The possibility of the Board updating by-laws to allow representatives from Commercial customers to participate on the Board was discussed.



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4) COMMITTEE REPORTS -

Water Committee - Vice President Schultz ~

- **Continuing discussion regarding the water tank project** – The Contractors are working on the piping and have all but one part that was due to arrive yesterday. They hope to start coating the outside June 1st. They are planning to do the majority of coating by roller instead of spray to limit issues with overspray. Waterboards is requiring new tanks to have a series of tests after filling and can take up to 2 weeks after the tests to approve putting the tank online. One of the tests has to be done over 5 days. They may have to drain and then refill some of the water because having it sit stagnant for 2 weeks isn't good.

Continuing discussion on Meter replacement project – Alejandra hasn't asked for any more items from Liam but she is waiting on us to provide a current CIP and 5 year budget. I have those ready with the exception of new costs from AWA.

- **Continuing discussion on Water Analysis** – A valve in the Master meter 3 area will be opened to increase hydrant pressure but will impact this area's data for the water analysis. It was agreed to continue tracking the water analysis.
- **Infrastructure Needs** – Liam is working on a scope of work to finish specifications and will provide a quote, along with a quote from the Environmentalists. These items will go to RCAC for the Planning Grant. We will include the full \$15 Million project in the planning portion.
- **Water line extension** – Lori will contact Supervisor Frank Axe to see if he can assist in a meeting with County Transportation to limit the road re-paving requirement and seek Cal Fire funding.

5) **Personnel& Safety Committee** – Director McDonough and President McCann
Moved to Closed session

6) **Pine Grove Community Service District Park President McCann and Director McDonough** –

- The AT and T generator fee has been paid up to date and the new monthly lease payment is \$1,500.14.



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7) **Governmental Affairs Committee Director Schlaman** – No updates

8) **Grants & Finance Committee – Director Schlaman** –

- Finance Director recommended that the park have its own checking account and track its own finances monthly; Lori will follow up with the bank and our Accountant.
- Lori will update the draft 5 year budget and schedule a Special Meeting next week to review with the Board.

9) **Addition to agenda** – Registrar of Voters has requested that Board elections be held in the general election on even years. Directors Schlaman and McDonough agreed to remain with the Board for the next 5 years to allow for the even year adjustment.

10) **Closed Session** – Personnel Items

DIRECTOR & STAFF ADDITIONAL COMMENTS – None

ADJOURNMENT

As there were no additional comments and with Board acceptance, President McCann adjourned today's Board of Directors Meeting at 10:30 a.m.

The Board will meet on the second Wednesdays at 9:00 a.m. and will hold additional meetings as needed. Due to Covid-19 the District is meeting only when necessary.

Respectfully submitted - Lori Arnberg, Clerk to the Board of Directors