



Pine Grove Community Service District

State Water System ID# 0310005

Board of Directors Meeting

~ Summary of Meeting Minutes ~

This meeting was tape-recorded

Pine Grove, Amador County, California

July 14, 2021
9:00 a.m.

The Board of Directors of the ***Pine Grove Community Services District*** met at its office, 19840 State Highway 88, Pine Grove, California, adjacent to the Pine Grove Community Fire House, on the above date and time, at which the following proceedings took place.

Directors Present:

President	-- Mr. Kevin McCann
Vice President	-- Mr. Richard Schultz
Director	- Ms. Dorrie McDonough
Finance Officer	-- Mr. Richard Schlaman

Staff Present:

General Manager	-- Lori Arnberg
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Guest:

Michael Bowers	-- Potential Board Member
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9:00 a.m. Board President Kevin McCann called to order today's Board of Directors meeting of the ~ ***Pine Grove Community Services District.*** ~

CORRESPONDENCE REGISTER

President McCann invited the Directors to take note of the following items in the Register:

1. AWA minutes & agendas - on clipboard
2. County / LAFCO / Upcountry Council notices - on clipboard
3. CRWA/CSDA/Senator's update and information - on clipboard



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1) STAFF REPORTS

General Manager's Report -

- Mtg minutes 7/14/2021 were reviewed by the Board.

MOTION was called for by Bd. President McCann Director Schlaman moved, Director Schultz seconded, , and with Aye votes by Directors Schultz, , McCann, McDonough and Schlaman, the Board offered approval to accept the meeting minutes from 7/14/2021.

- Assessments have been filed and invoiced.
- Music in the park will be held on July 23rd.
- Letters have been sent to customers regarding the new tank, future projects and our drought plan.
- The 3% increase will take effect in our July billing.

Water Operator's Report - Next Meeting

2) OLD BUSINESS ~ items to Review for Discussion and Possible Action -

- 3) MOTION was called for by Bd. President McCann Director McDonough moved, Director Schlaman seconded , and with Aye votes by Directors Schultz, , McCann, McDonough and Schlaman, the Board offered approval to accept Michael Bowers as our new Board Director.

4) NEW BUSINESS ITEMS -

5) COMMITTEE REPORTS -

Water Committee - Vice President Schultz ~

- **Continuing discussion regarding the water tank project** - The new tank is complete and is currently being filled and tested. The tank is expected to go on-line next week.
- **Meter Replacement** - The State is saying that new rules will require us to pay 25% of this project. We have responded with our concerns that it is cost prohibitive for us and those were not the rules in effect when we applied. We also reminded them that this project is part of our 10 year required lead mitigation mandate. We are waiting for a response from the State and if it is not favorable Lori will reach out to RCAC for guidance.

Infrastructure Needs - RCAC TA request is pending State approval.

- **Water line extension** - Vice President Schultz has not received a response from Supervisor Axe to see if he can assist in finding funding for the hydrants on Lupe.



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6) Personnel & Safety Committee – Director McDonough and President McCann

New Board member will begin in July

7) Pine Grove Community Service District Park *President McCann and Director McDonough* –

The deed restriction has been filed with the County and the required signs have been ordered. We are waiting on a new concrete bid because the original bidder did not meet State qualifications.

8) Governmental Affairs Committee *Director Schlaman* – No updates

9) Grants & Finance Committee – *Director Schlaman* –

There were issues last week with our Water account not being able to cover check requests. This problem occurred due to paying our Engineer from the Water account instead of the grant fund and a misallocation of a payment in the financials. Lori will begin to pay the Engineer from the grant fund and will check account balances prior to requesting checks. Some funds were transferred from the Park and grant account to the Water account. This fiscal year we will have the park account maintained separately throughout the year.

10) Closed Session – New Board Member

DIRECTOR & STAFF ADDITIONAL COMMENTS – None

ADJOURNMENT

As there were no additional comments and with Board acceptance, President McCann adjourned today's Board of Directors Meeting at 9:40.

The Board will meet on the 2nd and 4th Wednesdays at 9:00 a.m.

Respectfully submitted - Lori Arnberg, Clerk to the Board of Directors