



Pine Grove Community Service District

State Water System ID# 0310005

Board of Directors Meeting

~ Summary of Meeting Minutes ~

This meeting was tape-recorded

Pine Grove, Amador County, California

June 23, 2021

9:00 a.m.

The Board of Directors of the ***Pine Grove Community Services District*** met at its office, 19840 State Highway 88, Pine Grove, California, adjacent to the Pine Grove Community Fire House, on the above date and time, at which the following proceedings took place.

Directors Present:

President	-- Mr. Kevin McCann
Vice President	-- Mr. Richard Schultz
Director	- Ms. Dorrie McDonough
Finance Officer	-- Mr. Richard Schlaman

Staff Present:

General Manager	-- Lori Arnberg
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Guest:

Michael Bowers	-- Potential Board Member
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9:00 a.m. Board President Kevin McCann called to order today's Board of Directors meeting of the ~ ***Pine Grove Community Services District.*** ~

CORRESPONDENCE REGISTER

President McCann invited the Directors to take note of the following items in the Register:

1. AWA minutes & agendas - on clipboard
2. County / LAFCO / Upcountry Council notices - on clipboard
3. CRWA/CSDA/Senator's update and information - on clipboard



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1) STAFF REPORTS

General Manager's Report –

- Mtg minutes 6/9/2021 were reviewed by the Board.

MOTION was called for by Bd. President McCann Director Schlaman moved, Director Schultz seconded, , and with Aye votes by Directors Schultz, , McCann, McDonough and Schlaman, the Board offered approval to accept the meeting minutes from 6/9/2021.

- Drought Plan – The Board Directors agreed to implement the drought plan stage one when the notices are sent to customers regarding the new tank.
- Service for former Director Jay Ollig – The Board is invited to attend a private memorial gathering on July 10th.
- ATCCA has received some funding to assist customers who are unable to pay their water bills, the District has submitted the application and Lori will reach out to affected customers.
- AWA – the 218 meeting for Amador Water Agency will be held on July 27th at 6:30 p.m. at the County building.

Water Operator's Report – Next Meeting

3) OLD BUSINESS ~ items to Review for Discussion and Possible Action –

- Board member recruitment – Michael Bowers is interested in joining the Board. Michael has completed current landscaping work for the park and will submit a final invoice this week. Michael will join the Board in July and will not be able to perform work for the District during the time that he serves.

4) NEW BUSINESS ITEMS –

Resolution 2021 – 05 Extend terms to 5 years for two Board members and move elections to even year only.

MOTION was called for by Bd. President McCann Director Schultz moved, Director McDonough seconded and with Aye votes by Directors Schultz, , McCann, McDonough and Schlaman, the Board offered approval to change to even year elections and for two members to extend their service to five years to align with the new election schedule



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5) COMMITTEE REPORTS -

Water Committee - Vice President Schultz ~

- **Continuing discussion regarding the water tank project** – The Contractors are painting the exterior of the new tank and all inground work is complete. The remainder of the metal was brushed instead of sand blasted to mitigate concerns from the neighbors.
- Distributed for review. The Car Wash had 2 leaks and the recycle part wasn't working; they have been repaired and Michael is monitoring.

Infrastructure Ne MOTION was called for by Bd. President McCann Director Schultz moved, Director McDonough seconded and with Aye votes by Directors Schultz, , McCann, McDonough and Schlaman, the Board offered approval to change to even year elections and for two members to extend their service to five years to align with the new election schedule.

- **eds** – RCAC TA request is pending State approval.
- **Water line extension** – Vice President Schultz will contact Supervisor Axe to see if he can assist in finding funding for the hydrants on Lupe.

6) **Personnel & Safety Committee** – Director McDonough and President McCann New Board member will begin in July

7) *Pine Grove Community Service District Park President McCann and Director McDonough* –

The deed restriction has been filed with the County and the funding acknowledgment sign is on order. The Concrete Contractor can't meet the State requirements so a new contractor will need to be found. Kevin provided a contact for Lori to talk to.

8) *Governmental Affairs Committee Director Schlaman* – No updates

9) *Grants & Finance Committee* – Director Schlaman –

- A meeting was held with the Accountant and some items will be moved in the financial statements to appropriate categories in the April and May finances.

MOTION was called for by Bd. President McCann Director Schlaman moved, Director Schultz seconded and with Aye votes by Directors Schultz, , McCann, McDonough and Schlaman, the Board offered approval for the budgets with the knowledge that final revenue numbers will be solidified when the new rate study is complete.

- Five year Water budget and one year park budgets were reviewed. Revenues have been assumed to balance the annual expenses pending the new rate study.



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10) Closed Session – New Board Member

DIRECTOR & STAFF ADDITIONAL COMMENTS – None

ADJOURNMENT

As there were no additional comments and with Board acceptance, President McCann adjourned today's Board of Directors Meeting at 9:45.

The Board will meet on the 2nd and 4th Wednesdays at 9:00 a.m.

Respectfully submitted - Lori Arnberg, Clerk to the Board of Directors