



Pine Grove Community Service District

State Water System ID# 0310005

Board of Directors Meeting

~ Summary of Meeting Minutes ~

This meeting was tape-recorded

Pine Grove, Amador County, California

September 9, 2020

9:00 a.m.

The Board of Directors of the ***Pine Grove Community Services District*** met at its office, 19840 State Highway 88, Pine Grove, California, adjacent to the Pine Grove Community Fire House, on the above date and time, at which the following proceedings took place.

Directors Present:

President	-- Mr. Rick Schultz
Director	-- Mr. Paul Johnston
Finance Officer	-- Mr. Richard Schlaman
Director	-- Mr. Jay Ollig

Absent

Director	-- Mr. Kevin McCann
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Guest:

Board candidate	-- Ms. Dorrie McDonough
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Staff Present:

General Manager	-- Lori Arnberg (via web)
Water Operator	-- Michael Murray

Guests: None

9:00 a.m. Board President Richard Schultz called to order today's Board of Directors meeting of the ~ ***Pine Grove Community Services District.*** ~

CORRESPONDENCE REGISTER

President Schultz invited the Directors to take note of the following items in the Register:

1. AWA minutes & agendas - on clipboard
2. County / LAFCO / Upcountry Council notices - on clipboard
3. CRWA/CSDA/Senator's update and information - on inside bulletin board



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1) STAFF REPORTS

General Manager's Report –

- Mtg minutes 8/5/2020 were reviewed by the Board.

MOTION was called for by Bd. President Schultz: Director Johnston moved, Director Schlaman seconded, , and with Aye votes by Directors Ollig, Schultz, Johnston, and Schlaman, the Board offered approval to accept the meeting minutes from 8/5/2020.

- Audit – complete with no issues
- Alarm – changed to receiving through the tower due to phone issues
- Plumbing – utility sink
- Fire Sprinklers – capped and riser locked off
- Cross Connection survey – in process
- New bank account- ready to open with transferred funds
- Park Grant – meeting Friday with vendor

Water Operator's Report – Please see written report

2) OLD BUSINESS ~ items to Review for Discussion and Possible Action –

- Update on property search – President Schultz is working with a Realtor to get an estimate and submit a bid. The property owner requested an offer but has been non-responsive to a request for them to give a starting price. The County may be willing to donate their portion. Some discussion regarding the property next to the tank and possibly making another offer there.

3) NEW BUSINESS ITEMS –

- Consideration for Commercial customers to pay residential level stand-by fees for empty rentals. This item will be tabled to the Water Committee meeting Friday as further discussion is needed regarding those customers on master meters.
- Director Ollig is clarifying connection requirements for Matt Kuffle, a potential new customer possibly interested in connecting.
- Director Johnston submitted his resignation
- Dorrie McDonough was sworn in to replace Director Johnston on the Board.



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4) COMMITTEE REPORTS

Water Committee - Vice President Schultz

- ***Water*** ~ Board President Schultz,
 - Continuing discussion regarding the water tank project – The first reimbursement for funds spent has been approved with \$960 not qualifying.
The contractor is expected to start on October 17th.
 - Continuing discussion on Meter replacement project No updates
 - Continuing discussion on the well/raw water projects – No updates
 - Continuing discussion on Water Analysis – Next meeting.
 - Infrastructure Needs – No updates
 - Water line extension – No updates

5) Personnel & Safety Committee – Director Johnston and Vice President McCann

No updates

6) Pine Grove Community Service District Park Vice President McCann and Director Johnston

- The park will re-open until Winter and once the rain starts it will be closed for Winter.

7) Governmental Affairs Committee Director Schlaman – No updates

8) Grants & Finance Committee – Director Schlaman –

- June and July financials reviewed
- MOTION was called for by Bd. President Schultz: Director Schlaman moved, Director McDonough seconded, , and with Aye votes by Directors Ollig, Schultz, McDonough, and Schlaman, the Board offered approval to accept the June and July financials.

6) Closed Session – None

DIRECTOR & STAFF ADDITIONAL COMMENTS – None



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ADJOURNMENT

As there were no additional comments and with Board acceptance, President Schultz adjourned today's Board of Directors Meeting at 10:21 a.m.

***** Due to the Social Distancing and Stay at Home order during the continued Corona Virus threat meetings will be scheduled on an as needed basis.**

Respectfully submitted - Lori Arnberg, Clerk to the Board of Directors