



Pine Grove Community Service District

State Water System ID# 0310005

Board of Directors Meeting

~ Summary of Meeting Minutes ~

This meeting was tape-recorded

Pine Grove, Amador County, California

August 5, 2020

9:00 a.m.

The Board of Directors of the ***Pine Grove Community Services District*** met at its office, 19840 State Highway 88, Pine Grove, California, adjacent to the Pine Grove Community Fire House, on the above date and time, at which the following proceedings took place.

Directors Present:

President	-- Mr. Rick Schultz
Director	-- Mr. Paul Johnston
Finance Officer	-- Mr. Richard Schlaman
Vice President	-- Mr. Kevin McCann

Guest:

Board candidate	-- Mr. Jay Ollig
Engineer	-- Mr. Liam Bailey

Staff Present:

General Manager	-- Lori Arnberg (via web)
Water Operator	-- Michael Murray

Guests: None

9:00 a.m. Board President Richard Schultz called to order today's Board of Directors meeting of the ~ ***Pine Grove Community Services District.*** ~

CORRESPONDENCE REGISTER

President Schultz invited the Directors to take note of the following items in the Register:

1. AWA minutes & agendas - on clipboard
2. County / LAFCO / Upcountry Council notices - on clipboard
3. CRWA/CSDA/Senator's update and information - on inside bulletin board



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1) STAFF REPORTS

General Manager's Report –

- Mtg minutes 7/8/2020 were reviewed by the Board.

MOTION was called for by Bd. President Schultz: Director Schlaman moved, Vice President McCann seconded, , and with Aye votes by Directors McCann, Schultz, Johnston, and Schlaman, the Board offered approval to accept the meeting minutes from 7/8/2020.

- Audit is scheduled for August 20th
- Armstrong construction will connect the new residence on Murphy next week
- AWA may be able to fix the leak on Ridge Rd. this week

Water Operator's Report – Please see written report

2) OLD BUSINESS ~ items to Review for Discussion and Possible Action – None

3) NEW BUSINESS ITEMS –

- Resolution 2020-11– Apply for Prop. 68 funds

MOTION was called for by Bd. President Schultz: Director Johnston moved, Vice President McCann seconded, and with Aye votes by Directors McCann, Schultz, Johnston, and Schlaman, the Board offered approval to apply for Prop. 68 funds to renovate the park.

- Engineer, Liam Bailey called in and reviewed the Water tank replacement bids. There were three responsive bidders, see handout for detailed bids. Canyon Springs Enterprises, DBA RHS was the lowest bidder. The Board determined that the contract should be offered to Canyon Springs Enterprises, DBA RHS since it was the lowest bid and they met all required qualifications.
- Update on property search – President Schultz explained that the original property by the tank yard was countered at \$35,000 more than we offered, and the value of the property is not worth pursuing. President Schultz contacted the County regarding the property across the street from our building and they may consider deeding it to us; additionally he wrote a letter to the Pomeroy trust to see if they have any interest in selling the larger portion of the property across from our office.



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- Jay Ollig offered to work with Michael to see if a valve may be partially closed and causing low pressure on the hydrant tested for the new Bank of Stockton.
- Jay Ollig and Lori are working with AWA to determine if a second home on the same lot but with a separate meter requires the payment of participation fees.
- Lori Arnberg executed the swearing in oath for Jay Ollig, Jay will be returning to the board as a Director.

4) COMMITTEE REPORTS

Water Committee - Vice President Schultz

- **Water** ~ Board President Schultz,
 - Continuing discussion regarding the water tank project –
 - Engineer, Liam Bailey called in and reviewed the tank bids
 - Resolution 2020-12 – Award bid for the Tank replacement project

MOTION was called for by Bd. President Schultz: Director Johnston moved, Director Schlaman seconded, and with Aye votes by Directors McCann, Schultz, Johnston, and Schlaman, the Board offered approval to award the bid for the tank replacement project.

 - Funds requested back that have been spent \$144,000.00 – Lori sent additional requested back-up documents on 8/3/20.
 - Bridge Loan – approved at 1.5%
 - Continuing discussion on Meter replacement project – Alejandra Nunez, Waterboards Project Manager, has indicated that the State is currently prioritizing health related projects. Alejandra is also requesting more information from Liam Bailey, Engineer on costing for the Meter replacement as it appears high compared to others.
 - Continuing discussion on the well/raw water projects – Our Engineer from Waterboards says we would have to have the well certified by them even to use it in the case of emergency for potable water.
 - Continuing discussion on Water Analysis – The handouts were reviewed and Jay offered to review some valves in the system with Michael.
 - Infrastructure Needs – Alejandra Nunez indicated that this has not been in review yet; we are pushing the health issue related to this project to mitigate lead issued.
 - Water line extension – The Hazard Mitigation update for the County that will allow for FEMA funds has not been approved by the State yet. We would need to get the



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County Road department to approve our lines on the fog line and not require us to completely re-pave the road in order for this project to be considered financially.

5) Safety Committee – Director Johnston and Vice President McCann

Director Johnston and Vice President McCann recommended that the District pay the full cost of the Dental Plan.

MOTION was called for by Bd. President Schultz: Vice President McCann moved, Director Johnston seconded and with Aye votes by Directors McCann, Schultz, Johnston, and Schlaman, the Board offered approval to pay full cost for the Dental Plan.

6) Pine Grove Community Service District Park Vice President McCann and Director Johnston

- The sprinkler system has been repaired
- Bowers Landscaping will begin cleaning the back area soon
- We are researching costs and ideas for park improvements
- Lori requested the Board's permission to close the park and remove the Porta Potty if the County moves back to a more severe restriction due to Covid-19. All Board members agreed.
- Mt. Zion Lookout – An Eagle Scout is doing a project to build a kiosk and provide literature about the lookout and surrounding area; the Board was asked to consider a donation to this project from the AT and T tower lease funds.
- MOTION was called for by Bd. President Schultz: Director Johnston moved, Vice President McCann seconded, and with Aye votes by Directors McCann, Schultz, Johnston, and Schlaman, the Board offered approval donate \$500.00 to this project.

7) Governmental Affairs Committee Director Schlaman – No updates

➤ **Grants & Finance Committee – Director Schlaman** –

- Director Schlaman recommended that the District open a new checking account for the Tank grant from the State and Bridge loan from the County.
- Lori will set up on-line access to the bank account.

6) Closed Session – None

DIRECTOR & STAFF ADDITIONAL COMMENTS – None



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ADJOURNMENT

As there were no additional comments and with Board acceptance, President Schultz adjourned today's Board of Directors Meeting at 10:30 a.m.

***** Due to the Social Distancing and Stay at Home order during the continued Corona Virus threat meetings will be scheduled on an as needed basis.**

Respectfully submitted - Lori Arnberg, Clerk to the Board of Directors