



Pine Grove Community Service District

State Water System ID# 0310005

Board of Directors Meeting

~ Summary of Meeting Minutes ~

This meeting was tape-recorded

Pine Grove, Amador County, California

June 10, 2020
9:00 a.m.

The Board of Directors of the ***Pine Grove Community Services District*** met at its office, 19840 State Highway 88, Pine Grove, California, adjacent to the Pine Grove Community Fire House, on the above date and time, at which the following proceedings took place.

Directors Present:

President	-- Mr. Rick Schultz
Director	-- Mr. Paul Johnston
Finance Officer	-- Mr. Richard Schlaman
Vice President	-- Mr. Kevin McCann
Director	-- Mr. Patrick Sullivan

Staff Present:

General Manager	-- Lori Arnberg
Water Operator	-- Michael Murray

Guests: None

9:00 a.m. Board President Richard Schultz called to order today's Board of Directors meeting of the ~ ***Pine Grove Community Services District.*** ~

CORRESPONDENCE REGISTER

President Schultz invited the Directors to take note of the following items in the Register:

1. AWA minutes & agendas - on clipboard
2. County / LAFCO / Upcountry Council notices - on clipboard
3. CRWA/CSDA/Senator's update and information - on inside bulletin board



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1) STAFF REPORTS

General Manager's Report –

Mtg minutes 5/20/2020 were reviewed by the Board.

MOTION was called for by Bd. President Schultz: Vice President McCann moved, Director Johnston seconded, and with Aye votes by Directors McCann, Schultz, Johnston, Sullivan and Schlaman, the Board offered approval to accept the meeting minutes from 5/20/2020.

Fire Flow test for Bank of Stockton is waiting on AWA – Vice President McCann provided an additional resource for this service.

Material for the Park Shade Structure is scheduled to arrive Friday.

Water Operator's Report – Please see written report

- Water Operator, Michael Murray, shared that the Fire Department is interested in sharing costs to paint the outside of the building and to have a sign designed for the front of the building. The Directors agreed to this but requested estimates.
- Discussion of replacing the current electronic sign with either a new electronic sign or with a sign identifying PGCS D and the Fire Department was discussed and will be further researched.

2) OLD BUSINESS ~ items to Review for Discussion and Possible Action – None

3) NEW BUSINESS ITEMS –

- Ordinance 2020-01 – Park Hours definition

MOTION was called for by Bd. President Schultz: Vice President McCann moved, Director Sullivan seconded, and with Aye votes by Directors McCann, Schultz, Johnston, Sullivan and Schlaman, the Board offered approval to pass the ordinance that designates park use hours from dawn to dusk.



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- Equipment purchase for water operation. The Board reviewed a list of equipment needed for the water operation

MOTION was called for by Bd. President Schultz: Director Johnston moved, Director Sullivan seconded, and with Aye votes by Directors McCann, Schultz, Johnston, Sullivan and Schlaman, the Board offered approval to purchase the equipment listed.

- New water rates reflecting a 3% increase as reflected in our rate study and 218 requirements were reviewed.

MOTION was called for by Bd. President Schultz: Vice President McCann moved, Director Schlaman seconded, and with Aye votes by Directors McCann, Schultz, Johnston, Sullivan and Schlaman, the Board offered approval submit the updated rates for July 2020.

4) COMMITTEE REPORTS

Water Committee - Vice President Schultz

- Regarding the water tank project: - President Schultz reported that David Bruglia from Waterboards has indicated that we should see the signed agreement in hopefully a week. An email with considerations from Engineer, Liam Bailey, was reviewed. Directors Johnston and Sullivan discussed pros and cons of contracting the tank removal separately.

MOTION was called for by Bd. President Schultz: Director McCann moved, Director Schlaman seconded, and with Aye votes by Directors McCann, Schultz, Johnston, Sullivan and Schlaman, the Board determined to place the bid announcement on Monday.

- Regarding the well/raw water/cemetery projects: Director Sullivan suggested that we test the well water on a regular basis to determine if it will be potable in the case of an emergency.
- Regarding the Water Loss Analysis – Next meeting
- Meter replacement Grant – No updates
- Infrastructure Replacement – No updates
- Water Line Expansion – no updates

5) & Safety Committee – Director Johnston and Vice President McCann

- Performance Reviews are up to date



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6) Pine Grove Community Service District Park Vice President McCann and Director Johnston

- A bid for the clean -up and new plantings will be requested from Bower's Landscaping.

7) Governmental Affairs Committee Director Schlaman - No updates

- **Grants & Finance Committee - Director Schlaman** - Beginning in July 20% of Michael's salary and water used in the park will be charged to the Park Account.

6) Closed Session - None

DIRECTOR & STAFF ADDITIONAL COMMENTS - None

ADJOURNMENT

As there were no additional comments and with Board acceptance, President Schultz adjourned today's Board of Directors Meeting at 10:30 a.m.

***** Due to the Social Distancing and Stay at Home order during the continued Corona Virus threat meetings will be scheduled on an as needed basis.**

Respectfully submitted - Lori Arnberg, Clerk to the Board of Directors