



# Pine Grove Community Service District

State Water System ID# 0310005

## Board of Directors Meeting

~ Summary of Meeting Minutes ~

This meeting was tape-recorded

Pine Grove, Amador County, California

Wednesday December 11, 2019  
9:00 a.m.

The Board of Directors of the ***Pine Grove Community Services District*** met at its office, 19840 State Highway 88, Pine Grove, California, adjacent to the Pine Grove Community Fire House, on the above date and time, at which the following proceedings took place.

### Directors Present:

President	-- Mr. Rick Schultz
Director	-- Mr. Paul Johnston
Director	-- Mr. Richard Schlaman
Director	-- Mr. Kevin McCann
Director	-- Mr. Jay Ollig

### Staff Present:

General Manager	-- Lori Arnberg
Water Operator	-- Michael Murray

### Guests: None

At 9:00 a.m. Board President Richard Schultz called to order today's Board of Directors meeting of the ~ ***Pine Grove Community Services District.*** ~

## CORRESPONDENCE REGISTER

President Schultz invited the Directors to take note of the following items in the Register:

1. AWA minutes & agendas - on clipboard
2. County / LAFCO / Upcountry Council notices - on clipboard
3. CRWA/CSDA/Senator's update and information - on inside bulletin board

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19840 State Highway 88 at Irish Town Road  
209/ phone: 296-7188/fax: 296-7189

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P O Box 367

Pine Grove CA 95665-0367

## 1) STAFF REPORTS

### General Manager's Report -

- Mtg minutes 11/13/2019 were reviewed by the Board.

MOTION was called for by Bd. President Schultz: Director Ollig moved, Director Johnston seconded, and with Aye votes by Directors McCann, Schultz. Ollig, Johnston and Schlaman, the Board offered approval to accept the meeting minutes from Meeting Minutes from 11/13/19.

**Water Operator's Report** - Please see written report

## 2) OLD BUSINESS ~ items to Review for Discussion and Possible Action - None

## 3) NEW BUSINESS ITEMS -

- New Goals - Updated strategic plan distributed for review by the Directors prior to the next meeting. The District will set 2020 goals in January.
- Director Ollig would like the District to determine which backflows are needed and would like to review current language in our Rules and Regulations regarding backflows. Director Ollig also stated that the Water Operator, Michael Murray, should be sent for cross connection contamination training when one is available.
- Director Ollig shared information he has put together regarding contracts, rates and other items; he requested that President Schultz determine who he should meet with to explain this information for future negotiations with AWA.

## 6) COMMITTEE REPORTS

### Water Committee - Director Ollig and Vice President Schultz

- Regarding the water tank project: The Directors reviewed Engineer, Liam Bailey's recommendation for the color of the new tank. Lori will share it with the Blankenheims along with other colors in the color scheme to get their input.
- Regarding the well/raw water/cemetery projects: Bowers Landscaping installed a new timer and fixed the broken items in the system at the cemetery. We will not see the actual water use until Spring since they are not watering now.

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- Regarding the Water Loss Analysis – Director Ollig – Director Ollig shared that we continue to use less water than Sunset Heights. Director Ollig is concerned about the loss in the Master Meter 4 area. CRWA completed a leak detection in the Master meter 4 area and did not find any leaks but did indicate that 4 meters were not registering correctly; the Water Operator will change out those meters. Our Water Operator, Michael Murray, has corrected the connections connected to Master meter 3 with the accounting office so that the reports next round should be correct.
- Meter replacement Grant – – Director Ollig – Director Ollig talked to the Engineer regarding PIVs and he will be sending areas where he needs pressure reducer information based on topography. Engineer, Liam Bailey and Director Ollig also reviewed the need for backflows for those connections with a secondary connection for fire sprinklers.
- Infrastructure Replacement – No updates
  - Water Line Expansion – No updates
  - **Personnel & Safety Committee – Directors Johnston and McCann** – Updates in closed session
  - **Pine Grove Community Service District Park Directors McCann and Johnston** – Director Johnston reminded everyone that some park funds will be spent in the Spring for shade sails.
  - **Governmental Affairs Committee Director Schlaman** – No updates at this time
  - **Grants & Finance Committee – Director Schlaman** – Director Schlaman reviewed the October financials and indicated that they do not reflect the most current LAIF fund balance, Lori will send that to the Accountant. Director Ollig indicated that funds already spend on future grant endeavors that will be reimbursed should be reflected in the financials; Director Schlaman will contact the Accountant regarding this. The October financials were not accepted at this time and will be reviewed again when corrections have been made.
  - **Project Costing – Director Ollig** – No updates at this time.

Closed Session – Personnel

**DIRECTOR & STAFF ADDITIONAL COMMENTS – None**

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## **ADJOURNMENT**

As there were no additional comments and with Board acceptance, President Schultz adjourned today's Board of Directors Meeting at 10:30 a.m.

### **\*\* DATES TO REMEMBER \*\***

January 9, 2020 – LAFCO meeting 6:00 – Lori will attend

January 20, 2020 – Holiday, Office will be closed

January 22, 2020 – Regular meeting in office 2:00 p.m.

Respectfully submitted,

Lori Arnberg, Clerk to the Board of Directors