



Pine Grove Community Service District

State Water System ID# 0310005

Board of Directors Meeting

~ Summary of Meeting Minutes ~

This meeting was tape-recorded

Pine Grove, Amador County, California

Wednesday November 13, 2019

9:00 a.m.

The Board of Directors of the ***Pine Grove Community Services District*** met at its office, 19840 State Highway 88, Pine Grove, California, adjacent to the Pine Grove Community Fire House, on the above date and time, at which the following proceedings took place.

Directors Present:

President	-- Mr. Rick Schultz
Director	-- Mr. Paul Johnston
Director	-- Mr. Richard Schlaman
Director	-- Mr. Kevin McCann
Director	-- Mr. Jay Ollig

Staff Present:

General Manager	- - Lori Arnberg
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Guests:

At 9:05 a.m. Board President Richard Schultz called to order today's Board of Directors meeting of the ~ ***Pine Grove Community Services District.*** ~

CORRESPONDENCE REGISTER

President Schultz invited the Directors to take note of the following items in the Register:

1. AWA minutes & agendas - on clipboard
2. County / LAFCO / Upcountry Council notices - on clipboard
3. CRWA/CSDA/Senator's update and information - on inside bulletin board



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3) STAFF REPORTS

General Manager's Report -

- Mtg minutes 10/23/2019 were reviewed by the Board.

MOTION was called for by Bd. President Schultz: Director Johnston moved, Director McCann seconded, and with Aye votes by Directors McCaan, Schultz. Johnston, Ollig and Schlaman, the Board offered approval to accept the meeting minutes from Meeting Minutes from 10/23/19.

- Lori submitted the paperwork requested to become annexed into the county's Hazard Mitigation plan. Lori will need Board approval in the near future to engage Engineer, Liam Bailey, to provide costing and project details for the expansion above Lupe for Fire Hydrants to submit with this plan.

Water Operator's Report - Please see written report

4) OLD BUSINESS ~ items to Review for Discussion and Possible Action - None

5) NEW BUSINESS ITEMS -

- Resolution 2019-10 Update signatories for the LAIF account
- MOTION was called for by Bd. President Schultz: Director Johnston moved, Director McCann seconded, and with Aye votes by Directors McCann, Schultz. Johnston, Ollig and Schlaman, the Board offered approval to adopt resolution 2019-10 to update the LAIF account signatories to reflect the current Directors.
- Election of Board Officers - Director Johnston recommended that current President Richard Schultz be elected for another year.
- MOTION was called for by Bd. President Schultz: Director Johnston moved, Director McCann seconded, and with Aye votes by Directors McCaan, Schultz. Johnston, Ollig and Schlaman, the Board chose to have President Richard Schultz continue as President for the next year.

Vice President - Director Johnston nominated Director McCann as the new Vice President.

- MOTION was called for by Bd. President Schultz: Director Johnston moved, Director Schultz seconded, and with Aye votes by Directors McCann, Schultz. Johnston, Ollig and Schlaman, the Board nominated Director McCann as the Vice President for the new year.

Financial Officer - Director Johnston recommended that Director Schlaman continue as the Financial Officer for the coming year.



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- MOTION was called for by Bd. President Schultz: Director Johnston moved, Director McCann seconded, and with Aye votes by Directors McCann, Schultz, Johnston, Ollig and Schlaman, the Board chose to have Director Schlaman continue as the Financial Officer for the coming year.

Committees – The Directors chose to continue in their current committee assignments for the coming year. Committee assignments are as follows:

Water – Directors Ollig and Schultz

Personnel and Safety – Directors Johnston and McCann

Park - Directors Johnston and McCann

Government Affairs – Directors Schlaman and Ollig

Grants and Finance - Directors Schlaman and Ollig

- Tree – There is a tree near the tank yard that could fall into the yard and needs to be cut and removed. The Directors asked that Lori determine who owns the property. Director Ollig indicated there is another tree that may need to be removed on the side with the burn pile.
- A potential customer has inquired about joining the system; his property is on Pitts Court. He will be asking his neighbor if he can get an easement and if not would need to extend the line to the end of the court. Engineer, Liam Bailey, provided some data regarding line length and cost that was printed for the Directors to review.

6) COMMITTEE REPORTS

Water Committee - Director Ollig and Vice President Schultz

- Regarding the water tank project: - No updates
 - Regarding the well/raw water/cemetery projects: Bowers Landscaping is working on installing a new timing system.
- Regarding the Water Loss Analysis – Director Ollig – Next meeting
- Meter replacement Grant – Engineer, Liam Bailey, updated costing with Alejandra Nunez from Waterboards.
- Infrastructure Replacement – No updates
- Water Line Expansion – No updates
 - ***Personnel & Safety Committee – Directors Johnston and McCann*** - All safety items have arrived been installed on the new truck.
 - ***Pine Grove Community Service District Park Directors McCann and Johnston*** – Director Johnston re-visited the idea of expanding the park. Director Schlaman shared his concerns of having our park divided by a road. Some brief discussion regarding a past option for land by Tabeaud but is was still considered to have many challenges.
 - ***Governmental Affairs Committee Director Schlaman*** – No updates at this time



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- **Grants & Finance Committee – Director Schlaman** – Director Schlaman will transfer some funds from the park once the LAIF signatures have been received at the State. Director Schlaman also clarified that funds can be transferred between the Park and Water accounts if they are owed or as a loan but as long as it is documented.
- **Project Costing – Director Ollig** – No updates at this time.

Closed Session – Personnel

DIRECTOR & STAFF ADDITIONAL COMMENTS – None

ADJOURNMENT

As there were no additional comments and with Board acceptance, President Schultz adjourned today's Board of Directors Meeting at 10:40 a.m.

**** DATES TO REMEMBER ****

- November 27th – Cancelled due to holiday
- November 28th and 29th – Holidays – Office will be closed
- December 11th – 9:00 at the office

Respectfully submitted,

Lori Arnberg, Clerk to the Board of Directors