



Pine Grove Community Service District

State Water System ID# 0310005

Board of Directors Meeting

~ Summary of Meeting Minutes ~

This meeting was tape-recorded

Pine Grove, Amador County, California

Wednesday, October 23, 2019
2:00 p.m.

The Board of Directors of the ***Pine Grove Community Services District*** met at its office, 19840 State Highway 88, Pine Grove, California, adjacent to the Pine Grove Community Fire House, on the above date and time, at which the following proceedings took place.

Directors Present:	President	--Mr. Richard Schultz
	Director	-- Mr. Richard Schlaman
	Director	-- Mr. Paul Johnston
	Director	-- Mr. Kevin McCann
	Director	-- Mr. Jay Ollig

Staff Present:

Guest Present:

At 2:00 p.m. Board President Richard Schultz called to order today's Board of Directors meeting of the ~ ***Pine Grove Community Services District.*** ~

CORRESPONDENCE REGISTER

President Schultz invited the Directors to take note of the following items in the Register:

1. AWA minutes & agendas - on clipboard
2. County / LAFCO / Upcountry Council notices - on clipboard
3. CRWA/CSDA/Senator's update and information - on inside bulletin board

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19840 State Highway 88 at Irish Town Road
209/ phone: 296-7188/fax: 296-7189

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Pine Grove CA 95665-0367

1) STAFF REPORTS

General Manager's Report -

- Mtg minutes for October 9, 2019 were reviewed by the Board.
MOTION was called for by Bd. President Schultz: Director Johnston moved, Director McCaen seconded, and with Aye votes by Directors Schultz, Schlaman, McCann and Johnston, the Board offered approval to accept the meeting minutes from 10/9/19. Note that Director Ollig abstained as he was not in attendance for the October 9th meeting.
- LAFCO - Currently being reviewed by the County, total cost \$9,300 (budgeted \$10,000).
- Resolution to adopt Amador Water Agency construction standards; resolution 2019-09
MOTION was called for by Bd. President Schultz: Director Ollig moved, Director Johnston seconded, and with Aye votes by Directors Schultz, Schlaman, McCann, Ollig and Johnston, the Board offered approval to adopt resolution number 2019-09 and adopt the Amador Water Agency construction standards as the standards for Pine Grove CSD.
- Lori submitted information for the County update for Hazard Mitigation and the consultant indicated that we may have a chance for some FEMA funding to expand the line above Lupe Rd. and install hydrants; in order to get funding we need to annex into the County plan. The Board approved for Lori to move forward and annex with the County plan.

Water Manager's Report - Next Meeting

3) OLD BUSINESS ~ items to Review for Discussion and Possible Action - None

4) NEW BUSINESS ITEMS -

Lori requested clarification on lot splits and the Board explained that if the lot has service it is not considered new and if they do not have service, they will join the system as a new customer.

Lori asked for assistance quantifying water loss for the MAC IRWM grant; Director Ollig will assist.

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5) COMMITTEE REPORTS: Items for Discussion and Possible Action.

1. **Water** ~ Director Ollig and Director Schultz

- ❖ Continuing discussion regarding the water tank project – No updates
- ❖ Continuing discussion on Meter replacement project – Engineer, Liam Bailey is providing information to increase funding to cover shut off valves at each location. Director Ollig will discuss installation with Engineer Bailey to assure that cross contamination does not occur.
- ❖ Continuing discussion on the well/raw water projects – Bowers found 2 sprinkler nozzles missing and using 4Xs the amount as the others. Will install the weather monitor timer – total cost approximately \$800. Bowers suggests a one-time Spring check on the system for approximately \$200 each year. Directors Ollig and Johnston both stated that on-going funds should be paid by the cemetery. Director Ollig will review the agreement for possible additional charges.
- ❖ Continuing discussion on Water Analysis, as available – Dir. Ollig
- ❖ Infrastructure Needs – MAC- IRWM grant almost complete. No word from Waterboards regarding this submission, other than that it was received. The next request will be developed for the CBDG funds but they are not available until 2021.
- Water line extension – Possible FEMA funds through the Amador Hazard Mitigation plan.

Personnel & Safety Committee –

- Director Johnston shared that Lori has requested to hire an additional person for a couple of weeks to help clean up the tank yard; all Directors approved. Director Ollig indicated that the shed needs to be cleared and removed.

Pine Grove Community Service District Park and Building– Director Johnston noted that other than Shade sails for the park in Spring we are not anticipating any new items at this time. Director Johnston also shared that the outside of the building may need painting, Lori indicated that mostly the wood trim looks in need of painting. Director Ollig indicated that we need to determine if the wood is rotted and requires replacement.

➤ **Governmental Affairs Committee Director Schlaman –**

- None at this time

➤ **Grants & Finance Committee – Director Schlaman –**

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- September Financials were reviewed – Director Schlaman will check with the Accountant regarding the funds transferred to the Water account that were owed by the park account.

MOTION was called for by Bd. President Schultz: Director Schlaman moved, Director Johnston seconded, and with Aye votes by Directors Schultz, Schlaman, McCann, Ollig and Johnston, the Board offered approval to accept the September 2019 financial statements.

- Director Schlaman contacted LAIF and we need to update our Director and authorized signature list. Director Schlaman further indicated that we can add our Park account for LAIF transfers; he supplied the required forms to Lori and she will follow up.

Closed Session – A closed session was held briefly regarding personnel

DIRECTOR & STAFF ADDITIONAL COMMENTS – None

ADJOURNMENT

As there were no additional comments and with Board acceptance, President Schultz adjourned today's Board of Directors Meeting at 3:25 p.m.

**** DATES TO REMEMBER ****

- November 11th – Holiday – office will be closed
- November 13th – Regular meeting in office 9:00 a.m.
- November 27th – Regular meeting in office 2:00 p.m.
- November 28th and 29th – Holidays – Office will be closed

Respectfully submitted,

Lori Arnberg, Clerk to the Board of Directors