



# Pine Grove Community Service District

State Water System ID# 0310005

## Board of Directors Meeting

~ Summary of Meeting Minutes ~

This meeting was tape-recorded

Pine Grove, Amador County, California

Wednesday, August 14, 2019  
9:00 a.m.

The Board of Directors of the ***Pine Grove Community Services District*** met at its office, 19840 State Highway 88, Pine Grove, California, adjacent to the Pine Grove Community Fire House, on the above date and time, at which the following proceedings took place.

### Directors Present:

President	-- Mr. Rick Schultz
Director	-- Mr. Jay D. Ollig
Director	-- Mr. Paul Johnston
Director	-- Mr. Richard Schlaman
Director	-- Mr. Kevin McCann

### Staff Present:

General Manager	-- Lori Arnberg
Water Operator	-- Michael Murray

### Guests:

County Supervisor	-- Frank Axe
Engineer	-- Liam Bailey

Waterboards staff via teleconference:  
Alejandra Nunez

At 9:00 a.m. Board Vice President Robert Blair called to order today's Board of Directors meeting of the ~ ***Pine Grove Community Services District.*** ~

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19840 State Highway 88 at Irish Town Road  
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P O Box 367

Pine Grove CA 95665-0367

## CORRESPONDENCE REGISTER

President Schultz invited the Directors to take note of the following items in the Register:

1. AWA minutes & agendas - on clipboard
2. County / LAFCO / Upcountry Council notices - on clipboard
3. CRWA/CSDA/Senator's update and information - on inside bulletin board

**1) Conference Call** – A conference call was held with Alejandra Nunes from waterboards. The Engineer is reviewing the environmental documents for the meter project. The Tank project is still pending approvals.

### 2) Updates from county Supervisor Frank Axe –

- Supervisor Axe clarified that no funds have been spent on the CBDG grant funds for AWA yet. Lori recommended that the district pursue a large grant request to the IRM project to include our raw water project, commercial meters and 1/3<sup>rd</sup> of our infrastructure replacement; the Directors agreed.
- Supervisor Axe asked for clarification on the bridge loan needed for our Waterboard projects, Engineer Bailey gave an overview of the funding gap needs.

### 3) STAFF REPORTS

#### General Manager's Report –

- Mtg minutes 8/24/2019 were reviewed by the Board.  
MOTION was called for by Bd. Vice President Blair: Director Johnston moved, Director Schlaman seconded, and with Aye votes by Directors Ollig, Schultz, Johnston and Schlaman, the Board offered approval to accept the meeting minutes from Meeting Minutes from 8/24/19.
- LAFCO – Waiting on costing from Toma

**Water Operator's Report** – Please see written report

**4) OLD BUSINESS** ~ items to Review for Discussion and Possible Action – None

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## 5) NEW BUSINESS ITEMS –

- Discussed options to reduce debt service.
- Discussed changing participation fees by connection size
- Discussed estimate for connection for Tabeaud Mobile park
- Discussed cost for new service connection for new car wash and gas station for Orlando's Market.
- A Special Meeting will be scheduled to discuss these items further.

## 5) COMMITTEE REPORTS

### **Water Committee - Director Ollig and Vice President Schultz**

- Regarding the water tank project: Still pending approvals from Waterboards
  - Regarding the well/raw water/cemetery projects: Bowers Landscaping will provide a bid to install a timer that monitors moisture and runs off of a satellite as well as review all sprinklers for efficiency.
- Regarding the Water Loss Analysis – Director Ollig – updated report will be available at the next regular meeting.
- Meter replacement Grant – – Director Ollig – The Waterboards Engineer is reviewing the environmental documents.
- Infrastructure Replacement – No updates
  - Water Line Expansion – Potential Expansion Interest does not support the cost. Supervisor Axe will look into potential grants for hydrants through Cal Fire and AFD
- **Personnel & Safety Committee** –
- **Pine Grove Community Service District Park Directors Blair and Johnston** –
  - 1) Kurt Ford is installing new lights and fan for the restroom. He will provide a bid to install shade sails.
  - 2) Bids were reviewed to re-surface the restroom floor and the Board approved Leland Peterson's bid. Lori will notify Leland and will order a temporary restroom station for use during the construction.
- **Governmental Affairs Committee Director Schlaman** – No updates at this time
- **Grants & Finance Committee – Director Schlaman** – Distribution of final audit report to be reviewed at the next regular meeting.

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- **Project Costing – Director Ollig** – The Board reviewed a bid from Campbell Construction to replace a 200 ft. line. The Directors will discuss equipment purchase to complete these projects in-house at a special meeting.

Closed Session – None

**DIRECTOR & STAFF ADDITIONAL COMMENTS – None**

## **ADJOURNMENT**

As there were no additional comments and with Board acceptance, Vice President Blair adjourned today's Board of Directors Meeting at 11:50 a.m.

### **\*\* DATES TO REMEMBER \*\***

- Special Meeting September 16, 2019 9:00 a.m.
- LAFCO Public Meeting September 19<sup>th</sup> 2:30 p.m. (Lori will attend)
- September 25<sup>th</sup> – Regular Meeting in office 2:00 p.m.
- September 25<sup>th</sup> – Local Hazard Mitigation Plan meeting 1:00 – 4:00
- October 9<sup>th</sup> – Regular meeting in office - 9:00 a.m.
- October 14<sup>th</sup> – Office closed in observance of Columbus Day
- October 23<sup>rd</sup> – Regular Meeting in office 2:00 p.m.

Respectfully submitted,

Lori Arnberg, Clerk to the Board of Directors