



Pine Grove Community Service District

State Water System ID# 0310005

Board of Directors Meeting

~ Summary of Meeting Minutes ~

This meeting was tape-recorded

Pine Grove, Amador County, California

Wednesday, August 14, 2019
9:00 a.m.

The Board of Directors of the *Pine Grove Community Services District* met at its office, 19840 State Highway 88, Pine Grove, California, adjacent to the Pine Grove Community Fire House, on the above date and time, at which the following proceedings took place.

Directors Present:

| | |
|----------------|---------------------------------|
| Vice President | -- Mr. Robert Blair (Presiding) |
| Director | -- Mr. Jay D. Ollig |
| Director | -- Mr. Paul Johnston |

Staff Present:

| | |
|-----------------|-------------------|
| General Manager | -- Lori Arnberg |
| Water Operator | -- Michael Murray |

Guests:

| | |
|-------------------|----------------|
| County Supervisor | -- Frank Axe |
| Engineer | -- Liam Bailey |

Waterboards staff via teleconference:
Alejandra Nunez, Project Manager
Brian Kidwell, Engineer

At 9:00 a.m. Board Vice President Robert Blair called to order today's Board of Directors meeting of the ~ *Pine Grove Community Services District.* ~

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19840 State Highway 88 at Irish Town Road
209/ phone: 296-7188/fax: 296-7189

pgcomser@volcano.net

P O Box 367

Pine Grove CA 95665-0367

CORRESPONDENCE REGISTER

President Schultz invited the Directors to take note of the following items in the Register:

1. AWA minutes & agendas - on clipboard
2. County / LAFCO / Upcountry Council notices - on clipboard
3. CRWA/CSDA/Senator's update and information - on inside bulletin board

1) Conference Call – A conference call was held with the staff from waterboards. The Engineer has two projects ahead of our meter project and then he will review our project. Waterboards has received our Infrastructure replacement grant and everything is there with the exception of the environmental report but we will hold off on that until we begin receiving funding to pay funds already spent. The Tank replacement project is routing for approval but the staff have no estimate of time. We will not be combining the Meter and Tank projects as considered previously.

2) Updates from county Supervisor Frank Axe – Church Street repairs are complete. Supervisor Axe met with the Amador legal counsel and they confirmed that the cemetery trustees are on the deed and have authority to make decisions. Director Ollig asked if we can charge them for the debt service, which is not mentioned in the contract and it was suggested we check with our attorney. Supervisor Axe suggested that we purchase timers and hire someone to maintain the sprinkler system to reduce loss. Director Ollig stated that the District will re-package the cemetery plan to re-submit to the Trustees.

3) STAFF REPORTS

General Manager's Report –

- Mtg minutes 7/24/2019 were reviewed by the Board.
MOTION was called for by Bd. Vice President Blair: Director Ollig moved, Director Johnston seconded, and with Aye votes by Directors Blair, Ollig and Johnston with Director Ollig abstaining, the Board offered approval to accept the meeting minutes from Meeting Minutes from 7/24/19.

- LAFCO – Our annexation will be presented to the LAFCO Board on August 15; Lori will attend the meeting.

Water Manager's Report – Please see written report

4) OLD BUSINESS ~ items to Review for Discussion and Possible Action – None

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5) NEW BUSINESS ITEMS – None

5) COMMITTEE REPORTS

Water Committee - Director Ollig and Vice President Schultz

- Regarding the water tank project: See notes on item 1
 - Regarding the well/raw water/cemetery projects: See notes on item 2
- Regarding the Water Loss Analysis – Director Ollig reviewed our use compared to AWA's in the Sunset heights area, our use remains lower.
- Meter replacement Grant – See item 1 – Director Ollig stated that all residents need to have a shut off valve on their side of the meter. Engineer Bailey explained that he included this in the meter grant. There was some discussion about installing main line pressure reducers, however Director Ollig is concerned about pressure for the parts of the system that run uphill. Engineer Bailey still has not received a final analysis to determine the tower needs.
- Infrastructure Replacement – See item 1
 - Water Line Expansion – Potential Expansion Interest – Lori re-sent letters to 42 residents who have not responded regarding their interest in joining the system. Director Ollig suggested that we look for grant funds due to fire danger and the lack of hydrants in the Lupe area; Lori will research.

➤ **Personnel & Safety Committee –**

1) Director Blair will be resigning after today's meeting due to relocation out of the area. A dinner will be scheduled to celebrate his contributions to the District and to thank him for his service.

2) Kevin McCann, Manager of the Pine Grove Mobile Estates has submitted an application to join the Board. The opening has been advertised for six weeks with no other interest.

➤ **Pine Grove Community Service District Park Directors Blair and Johnston –**

1) Bids are being reviewed for potential shade solutions. Director Ollig recommended planting more trees.

2) Bids were reviewed to re-surface the restroom floor and the Board approved Leland Peterson's bid. Lori will notify Leland and will order a temporary restroom station for use during the construction.

1 **Governmental Affairs Committee Director Schlaman** – No updates at this time

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- **Grants & Finance Committee – Director Schlaman** – No updates at this time
- **Project Costing – Director Ollig** – No updates at this time

Closed Session – None

DIRECTOR & STAFF ADDITIONAL COMMENTS – None

ADJOURNMENT

As there were no additional comments and with Board acceptance, Vice President Blair adjourned today's Board of Directors Meeting at 10:50 a.m.

**** DATES TO REMEMBER ****

- August 21st – Water Committee Meeting in office 9:00 a.m.
- August 21st – Dinner honoring Vice President Blair will be held at Strings in Jackson at 5:30.
- August 23rd – Water committee Meeting at AWA re: rates – 9:30 a.m.
- August 28th – Regular Meeting in Office 2:00 p.m.
- September 2nd – Office Closed in Observance of Labor Day
- September 11th – Regular meeting in office 9:00 a.m.

Respectfully submitted,

Lori Arnberg, Clerk to the Board of Directors