

Pine Grove Community Services District

State Water System ID#0310005

19840 State Highway 88 at Irish Town Road
209/ phone: 296-7188/fax: 296-7189

pgcomser@volcano.net P O Box 367
Pine Grove CA 95665-0367

Board of Directors Meeting

~ Summary of Meeting Minutes ~

This meeting was tape-recorded

Pine Grove, Amador County, California

Wednesday, July 10, 2019
9:00 a.m.

The Board of Directors of the *Pine Grove Community Services District* met at its office, 19840 State Highway 88, Pine Grove, California, adjacent to the Pine Grove Community Fire House, on the above date and time, at which the following proceedings took place.

Directors Present:	President	--Mr. Richard Schultz
	Vice President	-- Mr. Robert Blair
	Director	-- Mr. Jay D. Ollig
	Director	-- Mr. Richard Schlaman
	Director	-- Mr. Paul Johnston

Staff Present:	General Manager	-- Lori Arnberg
	Water Operator	-- Michael Murray

Guests: PG Community Improvement -- Gary Reinoehl

Waterboards staff via teleconference:
Gary Chan, Project Manager
Alejandra Nunez, Project Manager
Brian Kidwell, Engineer

At 9:00 a.m. Board President Richard Schultz called to order today's Board of Directors meeting of the ~ *Pine Grove Community Services District.* ~

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CORRESPONDENCE REGISTER

President Schultz invited the Directors to take note of the following items in the Register:

1. AWA minutes & agendas - on clipboard
2. County / LAFCO / Upcountry Council notices - on clipboard
3. CRWA/CSDA/Senator's update and information - on inside bulletin board

1. Guest Information

- Gary Reinoehl thanked the Board for the use of the park for the Groovin' in the Grove event. Gary stated that the park was in very good condition and they had an excellent turnout for the event.

2) STAFF REPORTS

General Manager's Report -

- Mtg minutes 6/26/2019 were reviewed by the Board.
MOTION was called for by Bd. President Schultz: Director Johnston moved, Director Schlaman seconded, and with Aye votes by Directors Schultz, Schlaman, Blair, and Johnston with Director Ollig abstaining, the Board offered approval to accept the meeting minutes from Meeting Minutes from 6/26/19.
- Resolution 2019-06 - Place open Director positions on the ballot Director Johnston moved, Director Ollig seconded and with Aye votes by Directors Schultz, Schlaman, Blair, Johnston and Ollig the Board offered approval to place open Director positions on the November ballot.
- Resolution 2019-07 - Authorizing resolution to bring properties currently served but not in our service Boundary into the boundary through LAFCO. Director Ollig moved, Director Johnston seconded and with Aye votes by Directors Schultz, Schlaman, Blair, Johnston and Ollig the Board offered approval to bring served properties into the district service boundary.
- The District has a new possible customer that may want to join the system for his residence on Murphy Rd.

Water Manager's Report - Please see written report

3) OLD BUSINESS ~ items to Review for Discussion and Possible Action - None

4) NEW BUSINESS ITEMS - Director Ollig reviewed potential equipment

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5) COMMITTEE REPORTS

Water Committee - Director Ollig and Vice President Schultz

- Regarding the water tank project: Gary Chan from Waterboards shared that we will have a new project manager assigned. Gary requested more pictures of tank 1 and 2, Lori will follow up. Gary stated that he still cannot give us a timeline for funding and that the project will not be combined with the meter project until Gabrielle from Waterboards finishes reviewing the environmental documents.
 - Regarding the well/raw water/cemetery projects: No updates
- Regarding the Water Loss Analysis - next meeting
- Meter replacement Grant - No updates
- Infrastructure Replacement - No updates
- Water Line Expansion - Lori will draft a letter to poll the residents in the proposed area to see how many people are interested in joining the system as well as what their current issues are with their wells. The Directors reviewed the letter from our Attorney outlining possible funding options.

Personnel & Safety Committee --No updates at this time

- ***Pine Grove Community Service District Park Directors Blair and Johnston*** -
 - 1) Six new tables were purchased for the park
 - 2) Bids are being sought to resurface the restroom floor and install enhanced lighting.
 - 3) Bids are being sought to build a shade structure in front of the stage area.
- ***Governmental Affairs Committee Director Schlaman*** - No updates at this time
- ***Grants & Finance Committee - Director Schlaman*** -
 - 1) Director Ollig will meet with the accountant to make sure that the operational reserve account is recorded in the financials
 - 2) Director Johnston will work with Lori to update the Capital Improvement Plan
 - 3) Lori will draft a 2-year budget
- **Project Costing - Director Ollig** - No updates at this time

Closed Session - None

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DIRECTOR & STAFF ADDITIONAL COMMENTS – None

ADJOURNMENT

As there were no additional comments and with Board acceptance, President Schultz adjourned today's Board of Directors Meeting at 11:10 a.m.

**** DATES TO REMEMBER ****

July 24th – Regular meeting in office 2:00 p.m.

August 14th – Regular meeting in office – 9:00 a.m.

August 28th – Regular meeting in office – 2:00 p.m.

Respectfully submitted,

Lori Arnberg, Clerk to the Board of Directors