

Pine Grove Community Services District

State Water System ID#0310005

19840 State Highway 88 at Irish Town Road
209/ phone: 296-7188/fax: 296-7189

pgcomser@volcano.net P O Box 367
Pine Grove CA 95665-0367

Board of Directors Meeting

~ Summary of Meeting Minutes ~

This meeting was tape-recorded

Pine Grove, Amador County, California

Wednesday, June 12, 2019
9:00 a.m.

The Board of Directors of the **Pine Grove Community Services District** met at its office, 19840 State Highway 88, Pine Grove, California, adjacent to the Pine Grove Community Fire House, on the above date and time, at which the following proceedings took place.

Directors Present:	President	Mr. Richard Schultz
	Vice President	Mr. Robert Blair
	Director	Mr. Jay D. Ollig
	Director	Mr. Richard Schlaman
	Director	Mr. Paul Johnston

Staff Present:	General Manager	Lori Arnberg
	Water Operator Assistant	Michael Murray

Guests:	County supervisor	Frank Axe
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At 9:00 a.m. Board President Richard Schultz called to order today's Board of Directors meeting of the **Pine Grove Community Services District**.

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CORRESPONDENCE REGISTER

President Schultz invited the Directors to take note of the following items in the Register:

1. AWA minutes & agendas - on clipboard
2. County / LAFCO / Upcountry Council notices - on clipboard
3. CRWA/CSDA/Senator's update and information - on inside bulletin board

1. Updates from County Supervisor, Frank Axe

- The county will be resurfacing the Church street section of road by the fire bay
- The Pine Grove Improvement Committee has been asked to wait for a year before moving forward on possibly purchasing the property across Irishtown to create a graveled parking area.
- Supervisor Axe and other members of the County met with the Pine Grove Cemetery Trustees and they expressed the following concerns about changing to well water:
 - 1) They don't want to pay the cost up front for connections from the meter to the cemetery. The Board said they would consider lengthening the number of years to pay back their share of the project and have the District cover all up-front costs.
 - 2) They are concerned about having water available if the well breaks down or runs dry. The Board indicated that the current system would be left in place and could be connected again if needed.
 - 3) They are concerned that the iron in the waster will stain the grave markers. The Board indicated that a filtration system would be installed to prevent this from happening.
 - 4) They don't like the proposed site for the tank.

Supervisor Axe indicated that he would follow up with the Trustees and in the meantime ask them to change and monitor the timers as water waste is a concern.

2) STAFF REPORTS

General Manager's Report

- Mtg minutes 5/22/2019 were reviewed by the Board.

MOTION was called for by Bd. President Schultz: Director Johnston moved, Director Blair seconded, and with Aye votes by Directors Schultz, Schlaman, Blair, Johnston and Ollig the Board offered approval to accept the meeting minutes from Meeting Minutes from 5/22/19.
- Resolution 2019-04 – Authorizing ordinance to submit the assessments to the County for collection. Director Ollig moved, Director Johnston seconded and with aye votes by

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Directors Schultz, Schlaman, Blair, Johnston and Ollig the Board offered approval to submit the assessments to the County for 2019.

- Resolution 2019-05 – Authorizing resolution to apply for funding from Waterboards for Infrastructure replacement. Director Johnston moved, Director Blair seconded and with Aye votes by Directors Schultz, Schlaman, Blair, Johnston and Ollig the Board offered approval to submit a funding request to Waterboards for infrastructure replacement.
- Resolution 2019-06 – Reimbursement Resolution for the State Waterboards infrastructure grant – Director Ollig moved, Director Johnston seconded and with Aye votes by Directors Schultz, Schlaman, Blair, Johnston and Ollig the Board offered approval for reimbursement For the infrastructure grant.

Water Manager’s Report – Please see written report

3) OLD BUSINESS - items to Review for Discussion and Possible Action

- Hwy 88 – Directors Blair and Johnston met with the project appraiser but he did not have specific measurements regarding the amount of property that would be taken from the park. Director Johnston suggested that the Board consider moving the back fence out a few feet to make up for the lost footage. Director Ollig said we need them to guarantee reimbursement upon submission of the invoice from the Engineer in order to provide the Project Manager with the liability costs requested.

4) NEW BUSINESS ITEMS – None

5) COMMITTEE REPORTS

Water Committee - Director Ollig and Vice President Schultz

- Regarding the water tank project - No updates at this time
- Regarding the well/raw water/cemetery projects - Covered in updates from Supervisor Axe.
- Regarding the Water Loss Analysis - Updates are pending the full report until the next meter read.
- Meter replacement Grant - No Updates
- Infrastructure Replacement - Grant application is in process. The board approved to move forward with annexation of existing service locations with LAFCO at not to exceed \$10,000.

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- **Water Line Expansion** - An initial meeting was held with some residents interested in joining the system. Lori will do research on possible bonds, homeowners associations or other ways to fund the project. Once research is complete, letters will be sent to the residents who attended the first meeting, along with residents who are in the potential expansion area inviting them to the next meeting.
- **Personnel & Safety Committee** -No updates at this time
- **Pine Grove Community Service District Park Directors Blair and Johnston**
 - Three new tables were purchased for the park and 3 more will be ordered.
 - Bids will be sought to resurface the restroom floor and install enhanced lighting.
- **Governmental Affairs Committee Director Schlaman** - No updates at this time
- **Grants & Finance Committee - Director Schlaman**
 - April Financial Statements were reviewed.
 - MOTION was called for by Bd. President Schultz: Director Johnston moved, Director Schlaman seconded, and with Aye votes by Directors Schultz, Schlaman, Blair, Johnston and Ollig the Board offered approval to accept the Financial Statement for April 2019.
- **Project Costing - Director Ollig** - No updates at this time

Closed Session - personnel items

DIRECTOR & STAFF ADDITIONAL COMMENTS - None

ADJOURNMENT

As there were no additional comments and with Board acceptance, President Schultz adjourned today's Board of Directors Meeting at 11:10 a.m.

**** DATES TO REMEMBER ****

June 26th - regular board meeting in office 2:00

July 4th - Office is closed in observation of Independence Day

July 10th - Regular meeting in office 9:00 a.m.

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July 24th – Regular meeting in office 2:00 p.m.

Respectfully submitted,
Lori Arnberg, Clerk to the Board of Directors