

# *Pine Grove Community Services District*

State Water System ID#0310005

19840 State Highway 88 at Irish Town Road  
209/ phone: 296-7188/fax: 296-7189

pgcomser@volcano.net P O Box 367  
Pine Grove CA 95665-0367

## **Board of Directors Meeting**

~ Summary of Meeting Minutes ~

This meeting was tape-recorded

Pine Grove, Amador County, California

Wednesday, May 22, 2019  
2:00 p.m.

The Board of Directors of the *Pine Grove Community Services District* met at its office, 19840 State Highway 88, Pine Grove, California, adjacent to the Pine Grove Community Fire House, on the above date and time, at which the following proceedings took place.

<b>Directors Present:</b>	President	--Mr. Richard Schultz
	Vice President	-- Mr. Robert Blair
	Director	-- Mr. Richard Schlaman
	Director	-- Mr. Paul Johnston

Director Ollig is absent

<b>Staff Present:</b>	General Manager	-- Lori Arnberg
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<b>Guests Present:</b>	AWA Board Director	-- Susan Peters
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At 2:01 p.m. Board President Richard Schultz called to order today's Board of Directors meeting of the ~ *Pine Grove Community Services District.* ~

## **CORRESPONDENCE REGISTER**

President Schultz invited the Directors to take note of the following items in the Register:

1. AWA minutes & agendas - on clipboard
2. County / LAFCO / Upcountry Council notices - on clipboard
3. CRWA/CSDA/Senator's update and information - on inside bulletin board

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## 2) STAFF REPORTS

### General Manager's Report -

- Mtg minutes for 5/8/2019 were reviewed by the Board.  
MOTION was called for by Bd. President Schultz: Director Schlaman moved, Director Blair seconded, and with Aye votes by Directors Schultz, Schlaman, Blair and Johnston, the Board offered approval to accept the meeting minutes from Meeting Minutes from 5/8/19.
- Auto deposit for payroll – President Schultz spent an extensive amount of time attempting to get information for the required process and it was determined that it would be best if we do not use direct deposit.
- New Lab for water testing – Michael and Lori will be meeting with California Labs on Friday and will be moving our service needs to them by July 1, 2019. California labs is 20% less expensive, has faster turn times on results and has a drop off conveniently located at AWA.

### Water Manager's Report – Next Meeting

## 3) OLD BUSINESS ~ items to Review for Discussion and Possible Action

- Highway 88 Improvement Project – Susan Peters, Jackson City Planner and AWA Board Director, explained that the intersection improvements do not meet the required warrants. It is estimated that they will meet the warrants in 2024. The county is moving forward with items needed to get the project shovel ready. This project has 9 million in reserves but significant additional funding did not come through and the County is seeking additional grant funds. It is possible that the 9 million dollars in reserve may not be held long-term for this project. The County has a goal of completing the right of way acquisition process by February of 2020.

The Pine Grove Improvement Committee is looking in to getting a grant from Transportation to gravel a parking lot across from our building. They would like to meet with our Park committee to see if there are any partnership opportunities.

- Cost for Engineer, Liam Bailey, to begin work on the Infrastructure Replacement project was considered.

MOTION was called for by Bd. President Schultz: Director Johnston moved, Director Schlaman seconded, and with Aye votes by Directors Schultz, Schlaman, Blair and Johnston the Board offered approval for Engineer Liam Bailey to begin work on the Infrastructure replacement project not to exceed \$7,000.00

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## 4) NEW BUSINESS ITEMS –

- New connections – A meeting with residents in the Lupe area who are interested in joining the system is scheduled for May 29, 2019 at 6:00 p.m. – Jay Ollig and Liam Bailey will take the lead on this meeting. Director Johnston asked where we were on updating our LAFCO boundaries and Lori indicated it will likely be on the July agenda for LAFCO; we are waiting to see if any additional connections are possible from the May 29<sup>th</sup> meeting.

## 5) COMMITTEE REPORTS

### **Water Committee - Director Ollig and Vice President Schultz**

- Regarding the water tank project: Gary Chan from Waterboards has been calling to request information frequently in the last 2 weeks so hopefully funding will follow soon after the new fiscal year begins.
- Regarding the well/raw water/cemetery projects: No updates
- Regarding the Water Loss Analysis - Analysis reviewed – the Master 4 area continues to show significant loss. Lori contacted CRWA and they still plan to complete a leak test for us but haven't been able to get us on the schedule yet.
- Meter replacement Grant – No updates

### **Personnel & Safety Committee --No updates at this time**

#### ➤ **Pine Grove Community Service District Park –**

- Director Johnston asked if there was any interest in pursuing the property across the street to expand the park, there are concerns that this area floods and holds water throughout the year.
- Director Johnston has been researching replacement tables for the park
- Golden Oak Yoga requested use of the park to hold Yoga sessions and the Board gave their approval.

#### ➤ **Governmental Affairs Committee Director Schlaman –** No updates at this time.

### **Grants & Finance Committee – Director Schlaman –**

- April Financials were distributed and will be reviewed at the next meeting once all Directors have had time to look at them.

### **Project Costing – Director Ollig –** No updates at this time

### **DIRECTOR & STAFF ADDITIONAL COMMENTS – None**

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## **ADJOURNMENT**

As there were no additional comments and with Board acceptance, President Schultz adjourned today's Board of Directors Meeting at 3:18 p.m.

### **\*\* DATES TO REMEMBER \*\***

- May 27, 2019 – Memorial Day observed; office will be closed.
- June 12, 2019 – Regular meeting in office 9:00 a.m.
- June 26, 2019 – Regular meeting in office 2:00 p.m.

Respectfully submitted,

Lori Arnberg, Clerk to the Board of Directors