

Pine Grove Community Services District

State Water System ID#0310005

19840 State Highway 88 at Irish Town Road
209/ phone: 296-7188/fax: 296-7189

pgcomser@volcano.net P O Box 367
Pine Grove CA 95665-0367

Board of Directors Meeting

~ Summary of Meeting Minutes ~

This meeting was tape-recorded

Pine Grove, Amador County, California

Wednesday, April 10, 2019
9:00 a.m.

The Board of Directors of the ***Pine Grove Community Services District*** met at its office, 19840 State Highway 88, Pine Grove, California, adjacent to the Pine Grove Community Fire House, on the above date and time, at which the following proceedings took place.

Directors Present:	President	--Mr. Richard Schultz
	Vice President	-- Mr. Robert Blair
	Director	-- Mr. Jay D. Ollig
	Director	-- Mr. Richard Schlaman
	Director	-- Mr. Paul Johnston

Staff Present:	General Manager	-- Lori Arnberg
	Water Operator Assistant	-- Michael Murray

Guests:	County Supervisor	-- Frank Axe
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At 9:05 a.m. Board President Richard Schultz called to order today's Board of Directors meeting of the ~ ***Pine Grove Community Services District.*** ~

CORRESPONDENCE REGISTER

President Schultz invited the Directors to take note of the following items in the Register:

1. AWA minutes & agendas - on clipboard
2. County / LAFCO / Upcountry Council notices - on clipboard
3. CRWA/CSDA/Senator's update and information - on inside bulletin board

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1. Updates from Supervisor Frank Axe –

- Supervisor Frank Axe reminded the Directors that funds are available for the park for expansion related projects.
- Supervisor Axe shared that the Pine Grove Improvement Committee may purchase the lot across the street on Irishtown and gravel it for parking.
- The Hwy. 88 project is still viable and Supervisor Axe noted that some new grant funds have been requested. The project is currently working on right of way acquisition with hope of work beginning in 2020.
- Supervisor Axe reminded the Directors that funding is available to the District for a Bridge Loan when work begins on the Meter and Tank replacement projects.

2) STAFF REPORTS

General Manager's Report –

- Mtg minutes 3/27/2019 were reviewed by the Board.
MOTION was called for by Bd. President Schultz: Director Blair moved, Director Schlaman seconded, and with Aye votes by Directors Schultz, Schlaman, Blair, Johnston, and Ollig the Board offered approval to accept the meeting minutes from Meeting Minutes from 3/27/19.
- Auto deposit for payroll – waiting for Bob's cancelled check. Director Ollig asked if checks can be deposited into Savings accounts, Lori will follow up.
- Draft letter to potential customers – The draft letter was reviewed by the Directors and changes were recommended. Lori will make the changes and re-send to the Directors for approval.
- Resolution 2019 – 03 – addition to Backflow requirements in the Rules and Regulations.

Motion – Director Ollig motioned and Director Johnston seconded and with Aye votes by Directors Schultz, Schlaman, Blair, Johnston, and Ollig the Board offered approval to accept adopt resolution 2019-03 adding to the Backflow requirements in Section 2.23-B to include “The installation shall occur immediately after the meter on the customer's side and if exposed to potential harm shall be protected by bollards”.

Water Manager's Report – Please see written report

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3) OLD BUSINESS ~ items to Review for Discussion and Possible Action

- AT and T Tower lease – Director Johnston indicated that there are no updates at this time.

4) NEW BUSINESS ITEMS –

- Bid on surplus truck from AWA – Director Ollig recommended a small amount above the blue book price. Lori will place the bid.
- Goal for April – begin budget planning – Director Schlaman has reviewed an initial draft from Lori and they will meet next week to complete the draft to present to the Board.
- AWA Debt service, Assessments and Developer properties – Director Ollig recommended that a letter be drafted to send to the GM at AWA and Director Blair recommended that the draft be reviewed by the Attorney; Lori will send a draft to the Directors for initial approval tomorrow prior to forwarding to the Attorney.

5) COMMITTEE REPORTS

Water Committee - Director Ollig and Vice President Schultz

- Regarding the water tank project: No updates
- Regarding the well/raw water/cemetery projects: Director Ollig reviewed the letter from the cemetery trustees noting that they are not interested in the connection to the well. Supervisor Frank Axe will review and let the Board know if it would be pertinent to meet with the Amador County Board of Supervisors.
- Regarding the Water Loss Analysis Updates will be presented next meeting.
 - Meter replacement Grant – No Updates
- Lori asked if we can start the submittal for infrastructure replacement funds through Waterboards and the Directors agreed, as long as we don't spend funds on the project at this time.

Personnel & Safety Committee --No updates at this time

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➤ ***Pine Grove Community Service District Park Governmental Affairs Committee Director Schlaman*** – No updates at this time.

Grants & Finance Committee – Director Schlaman – No updates at this time.

Project Costing – Director Ollig – No updates at this time

DIRECTOR & STAFF ADDITIONAL COMMENTS – None

ADJOURNMENT

As there were no additional comments and with Board acceptance, President Schultz adjourned today's Board of Directors Meeting at 11:00 a.m.

**** DATES TO REMEMBER ****

- April 22nd and 23rd – Lori at CRWA Conference
- April 24, 2019 – regular meeting in office – 2:00 p.m.
- April 30, 2019 – Lori will attend the Waterboard grant workshop in the afternoon
- May 8, 2019 – regular meeting in office – 9:00 a.m.

Respectfully submitted,

Lori Arnberg, Clerk to the Board of Directors