

Pine Grove Community Services District

State Water System ID#0310005

19840 State Highway 88 at Irish Town Road
209/ phone: 296-7188/fax: 296-7189

pgcomser@volcano.net P O Box 367
Pine Grove CA 95665-0367

Board of Directors Meeting

~ Summary of Meeting Minutes ~

This meeting was tape-recorded

Pine Grove, Amador County, California

Wednesday, March 27, 2019
2:00 p.m.

The Board of Directors of the *Pine Grove Community Services District* met at its office, 19840 State Highway 88, Pine Grove, California, adjacent to the Pine Grove Community Fire House, on the above date and time, at which the following proceedings took place.

Directors Present:	President	--Mr. Richard Schultz
	Director	-- Mr. Paul G. Johnston
	Vice President	-- Robert Blair
	Director	-- Mr. Jay D. Ollig
	Director	-- Mr. Richard Schlaman

Staff Present:	General Manager	- - Lori Arnberg
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At 2:00 p.m. Board President Richard Schultz called to order today's Board of Directors meeting of the ~ *Pine Grove Community Services District.* ~

CORRESPONDENCE REGISTER

President Schultz invited the Directors to take note of the following items in the Register:

1. AWA minutes & agendas - on clipboard
2. County / LAFCO / Upcountry Council notices - on clipboard
3. CRWA/CSDA/Senator's update and information - on inside bulletin board

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1) STAFF REPORTS

General Manager's Report -

- Mtg minutes 3/13/2019 were reviewed by the Board.
MOTION was called for by Bd. President Schultz: Director Ollig moved, Director Schlaman seconded, and with Aye votes by Directors Blair, Schultz, Johnston, Schlaman, and Ollig the Board offered approval to accept the meeting minutes from Meeting Minutes from 3/13/2019.
- LAFCO – Board meeting held on 3/21/2019 – the LAFCO Board formally confirmed our current sphere and service boundary. In May we will request the extension of the boundary to include those parcels we are currently serving but are outside of our boundary.
- Auto deposit for payroll – Lori requested voided checks from the Directors so that HR Block can set up the accounts.
- Signatures – Lori requested permission to add her name and remove Russ' after May 15th.

Water Manager's Report – Next meeting

3) OLD BUSINESS ~ items to Review for Discussion and Possible Action

- AT and T – Director Johnston reviewed a phone conversation with Rolon where he confirmed our position as originally stated in the letter we sent initially.

4) NEW BUSINESS ITEMS –

- None

5) COMMITTEE REPORTS

Water Committee - Director Ollig and Vice President Schultz

- Regarding the water tank project: President Schutz talked to Gary at Waterboards and he did not have any updates. Lori shared that our State Engineer, Brian Kidwell, requested to be included in the conference calls with Gary.
- Regarding the well/raw water/cemetery projects: A letter was received and reviewed from the Cemetery trustees indicating that they are not interested in pursuing the well

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connection. Director Ollig recommended, and all Directors agreed, that we should have the Attorney draft a letter to them expressing the need to begin charging at commercial rates. Lori will draft information for the Board's approval prior to contacting the Attorney. It was agreed that this project continue to move forward for the park irrigation.

- Regarding the Water Loss Analysis – The analysis continues to show loss but it is reducing since major repairs have been made by the District. Director Ollig reviewed the current status and it is noted that the Master Meter 4 area continues to indicate a leak. CRWA will be performing a free leak detection and we will request them to test the Master Meter 4 area. Director Ollig complimented Michael on his efforts to schedule repairs and follow through to assure they are addressed.
- Meter replacement Grant – Liam Bailey recommended that we change the 5/8" connections to 1 inch and the Directors were in agreement as it provides better pressure for fire suppression.
- Infrastructure Replacement – No updates

Personnel & Safety Committee - Director Johnston and Vice President Blair –

- Director Johnston noted that the truck was taken in for all repairs and new brakes this week.
- Resolution 2019 – 02

MOTION was called for by Bd. President Schultz: Director Johnston moved, Director Blair seconded, and with Aye votes by Directors Blair, Schultz, Schlaman, Johnston and Ollig the Board offered approval to pass resolution 2019-02 to pay Russell Howard the sum of \$5,485.00 at retirement.

- **3. Pine Grove Community Service District Park – Vice President Blair and Director Johnston –**
 - Deferred

Governmental Affairs Committee – No updates at this time.

Grants & Finance Committee – Director Schlaman –

- Director Schlaman noted that there are currently no Governmental affairs and that we have not heard from anyone regarding the next MAC meeting.
- Notifications regarding the Prop. 68 grant will not occur until after April 19th; the District submitted a grant to assist with the raw water projects.

Project Costing – Director Ollig – No updates at this time.

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CLOSED SESSION – Personnel

DIRECTOR & STAFF ADDITIONAL COMMENTS – None

ADJOURNMENT

As there were no additional comments and with Board acceptance, President Schultz adjourned today's Board of Directors Meeting at 3:15 p.m..

**** DATES TO REMEMBER ****

- April 10, 2019 – regular meeting in office – 9:00 a.m.
- April 22nd and 23rd – Lori at CRWA Conference
- April 24, 2019 – regular meeting in office – 2:00

Respectfully submitted,

Lori Arnberg, Clerk to the Board of Directors