

Pine Grove Community Services District

State Water System ID#0310005

19840 State Highway 88 at Irish Town Road
209/ phone: 296-7188/fax: 296-7189

pgcomser@volcano.net P O Box 367
Pine Grove CA 95665-0367

Board of Directors Meeting

~ Summary of Meeting Minutes ~

This meeting was tape-recorded

Pine Grove, Amador County, California

Wednesday, February 27, 2019
2:00 p.m.

The Board of Directors of the ***Pine Grove Community Services District*** met at its office, 19840 State Highway 88, Pine Grove, California, adjacent to the Pine Grove Community Fire House, on the above date and time, at which the following proceedings took place.

Directors Present:	President	--Mr. Richard Schultz
	Director	-- Mr. Paul G. Johnston
	Vice President	-- Robert Blair
	Director	-- Mr. Jay D. Ollig
	Director	-- Mr. Richard Schlaman
Staff Present:	General Manager	- - Lori Arnberg
	Water Manager	-- Russell Howard
	Water Manager Asst.	- Michael Murray
	Liam Bailey	-- Engineer
	Rosanne Chamberlain	-- LAFCO

At 2:00 p.m. Board President Richard Schultz called to order today's Board of Directors meeting of the ~ ***Pine Grove Community Services District.*** ~

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CORRESPONDENCE REGISTER

President Schultz invited the Directors to take note of the following items in the Register:

1. AWA minutes & agendas - on clipboard
2. County / LAFCO / Upcountry Council notices - on clipboard
3. CRWA/CSDA/Senator's update and information - on inside bulletin board

1) LAFCO – Rosanne Chamberlain from LAFCO announced that the updates to the Municipal Services Review for the District was completed and accepted by the LAFCO board at the February meeting. Rosanne complimented the District on following requirements. Maps were reviewed of the current Sphere of Influence.

****NOTE - Director Johnston needed to leave the meeting at this time for an appointment**

MOTION was called for by Bd. President Schultz: Director Ollig moved, Director Schlaman seconded, and with Aye votes by Directors Blair, Schultz, Schlaman, and Ollig the Board offered affirmation of the existing sphere of influence on the LAFCO map approved on June 24, 2010.

2) STAFF REPORTS

General Manager's Report –

- Mtg minutes 2/13/2019 were reviewed by the Board.

MOTION was called for by Bd. President Schultz: Director Ollig moved, Director Schlaman seconded, and with Aye votes by Directors Blair, Schultz, Schlaman, and Ollig the Board offered approval to accept the meeting minutes from Meeting Minutes from 2/13/2019.

- Lori reviewed Supervisor Frank Axe's suggestion that the District consider hiring Terry Cox as a consultant to assist with the CBDG grant. Director Ollig recommended that we invite Ms. Cox to our next meeting.

Water Manager's Report – Next meeting

3) OLD BUSINESS ~ items to Review for Discussion and Possible Action

- None

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4) NEW BUSINESS ITEMS –

- None

5) COMMITTEE REPORTS

Water Committee - Director Ollig and Vice President Schultz

- Regarding the water tank project: No updates
- Regarding the well/raw water/cemetery projects: Liam Bailey indicated that the current pump likely will not have the capacity to pump the water to the cemetery.
- Regarding the Water Loss Analysis – The analysis continues to show loss but it is reducing since major repairs have been made by the District.
 - Meter replacement Grant – Liam Bailey is working on the maps
 - Infrastructure Replacement – No updates
- **Personnel & Safety Committee - Director Johnston and Vice President Blair** – Moved to Closed Session
- **3. Pine Grove Community Service District Park – Vice President Blair and Director Johnston** –
 - Deferred to next meeting to discuss expansion when Frank Axe is here

Governmental Affairs Committee – No updates at this time.

Grants & Finance Committee – Director Schlaman –

- Director Schlaman reviewed the November and December financials
- MOTION was called for by Bd. President Schultz: Director Ollig moved, Director Schlaman seconded, and with Aye votes by Directors Blair, Schultz, Schlaman, and Ollig the Board offered approval to accept the November and December 2018 financial statements.
- The LAIF investment statement was reviewed; Director Schlaman will check with the Accountant to see when LAIF interest income is posted.
- Director Schlaman is researching CDs at Capital One. Director Ollig recommended finding out what the pre-penalty would be for early withdrawal.

Project Costing – Director Ollig – No updates at this time.

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CLOSED SESSION – Personnel

DIRECTOR & STAFF ADDITIONAL COMMENTS – None

ADJOURNMENT

As there were no additional comments and with Board acceptance, President Schultz adjourned today's Board of Directors Meeting at 4:30 p.m..

**** DATES TO REMEMBER ****

- March 27th – regular meeting in office – 2:00 p.m.
- April 10,2019 – regular meeting in office – 9:00 a.m.

Respectfully submitted,

Lori Arnberg, Clerk to the Board of Directors