

# Pine Grove Community Services District

State Water System ID#0310005

19840 State Highway 88 at Irish Town Road  
209/ phone: 296-7188/fax: 296-7189

pgcomser@volcano.net P O Box 367  
Pine Grove CA 95665-0367

## Board of Directors Meeting

~ Summary of Meeting Minutes ~

This meeting was tape-recorded

Pine Grove, Amador County, California

Wednesday, February 13, 2019  
9:00 a.m.

The Board of Directors of the **Pine Grove Community Services District** met at its office, 19840 State Highway 88, Pine Grove, California, adjacent to the Pine Grove Community Fire House, on the above date and time, at which the following proceedings took place.

<b>Directors Present:</b>	President	--Mr. Richard Schultz
	Director	-- Mr. Paul G. Johnston
	Vice President	-- Robert Blair
	Director	-- Mr. Jay D. Ollig
	Director	-- Mr. Richard Schlaman
<b>Staff Present:</b>	Office Manager	-- Lori Arnberg
	Water Operator Assistant	-- Michael Murray
<b>Guests:</b>	Engineer	-- Mr. Liam Bailey
	Waterboards	-- Mr. Gary Chan via teleconference
	County Supervisor	-- Frank Axe

At 9:25 a.m. Board President Richard Schultz called to order today's Board of Directors meeting of the ~ **Pine Grove Community Services District.** ~

## CORRESPONDENCE REGISTER

President Schultz invited the Directors to take note of the following items in the Register:

1. AWA minutes & agendas - on clipboard
2. County / LAFCO / Upcountry Council notices - on clipboard
3. CRWA/CSDA/Senator's update and information - on inside bulletin board

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## Guest Reports:

- Gary Chan, Waterboards, reported that the tank project will be submitted as soon as signatures are completed. The meter environmental is in review and the financial review is in process. The Meter project can be combined with the Tank project once it is complete. Gary has reviewed Liam's cost analysis and does not have any further questions.
- Supervisor Frank Axe shared that the district can apply for low interested loans from the Water fund if needed. Frank indicated that the County cannot apply for additional CBDG funds until AWA has spent 50% of their current funding. The District may request funds from the County for Park related growth and new additions.

## STAFF REPORTS

### General Manager's Report –

- Mtg minutes 1/23/2019 were reviewed by the Board.  
MOTION was called for by Bd. President Schultz: Director Ollig moved, Director Johnston seconded, and with Aye votes by Directors Blair, Johnston, Schultz, Schlaman, and Ollig the Board offered approval to accept the meeting minutes from Meeting Minutes from 1/23/19.
- Prop. 68 Grant from State Natural Resources Agency – Submitted
- Prop 1 Grant Request – Submitted to MAC, they will hold and add us to their plan when the new funding round is announced. This grant is for Commercial Meters
- Draft letter to potential customers reviewed by the Directors and additions were requested from Directors Johnston and Ollig to include well related costs, LAFCO and the Board of Equalization. Lori will make corrections and additions and return to the Board of Directors for approval.
- Emergency drinking water grant for filtration system – The Directors approve for Lori to apply.

**Water Manager's Report –** Please see written report

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## OLD BUSINESS ~ items to Review for Discussion and Possible Action

- Sphere of Influence – LAFCO updates – Grant funds can only be spent within our sphere of influence – Rosanne from LAFCO will attend the 27<sup>nd</sup> February meeting. We should plan for growth.

## 1. NEW BUSINESS ITEMS –

### COMMITTEE REPORTS

#### **Water Committee - Director Ollig and Vice President Schultz**

- Regarding the water tank project: The project is being submitted by the Project Manager at Waterboards. Engineer Liam Bailey requested and received approval to have electrical plans completed, this is within our budget.
- Regarding the well/raw water/cemetery projects: Meeting held with the cemetery trustees and they are on board. The next meeting will be held on 4/3/2019 to review budgets based on one with grant funding and one without grant funding.
- Regarding the Water Loss Analysis Updates will be presented next meeting.
  - Meter replacement Grant – This project will be combined with the Tank Project once it is completed. Engineer, Liam Bailey is working on defining the cost analysis for Waterboards. Liam requested funding to complete the meter plans.

MOTION was called for by Bd. President Schultz: Director Ollig moved, Director Blair seconded, and with Aye votes by Directors Blair, Johnston, Schultz, Schlaman, and Ollig the Board offered approval for Liam Bailey to develop the Meter plans at a cost not to exceed \$17,600.00.

- **Personnel & Safety Committee - Director Johnston and Vice President Blair** –No updates at this time
- **3. Pine Grove Community Service District Park – Vice President Blair and Director Johnston** –

The Park committee will meet next week to develop a list of improvements and related costs to submit to the county for funding.

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**Governmental Affairs Committee** – No updates at this time.

**Grants & Finance Committee – Director Schlaman –**

- Financial reports were distributed and will be reviewed at the next meeting.

**Project Costing – Director Ollig –**

- Bids reviewed and approved during committee reports for Liam Bailey.

**CLOSED SESSION – None**

**DIRECTOR & STAFF ADDITIONAL COMMENTS – None**

**ADJOURNMENT**

As there were no additional comments and with Board acceptance, President Schultz adjourned today's Board of Directors Meeting at 10:40 a.m.

**\*\* DATES TO REMEMBER \*\***

- February 18<sup>th</sup> – Office closed in observance of President's Day
- February 27<sup>th</sup> – regular Meeting in Office – 2:00 p.m
- March 13<sup>th</sup> – regular meeting in office – 9:00 a.m.

Respectfully submitted,

Lori Arnberg, Clerk to the Board of Directors