

# *Pine Grove Community Services District*

State Water System ID#0310005

19840 State Highway 88 at Irish Town Road  
209/ phone: 296-7188/fax: 296-7189

pgcomser@volcano.net P O Box 367  
Pine Grove CA 95665-0367

## **Board of Directors Meeting**

~ Summary of Meeting Minutes ~

This meeting was tape-recorded

Pine Grove, Amador County, California

Wednesday, January 23, 2019  
2:00 p.m.

The Board of Directors of the *Pine Grove Community Services District* met at its office, 19840 State Highway 88, Pine Grove, California, adjacent to the Pine Grove Community Fire House, on the above date and time, at which the following proceedings took place.

<b>Directors Present:</b>	President	--Mr. Richard Schultz
	Director	-- Mr. Paul G. Johnston
	Vice President	-- Robert Blair
	Director	-- Mr. Jay D. Ollig
	Director	-- Mr. Richard Schlaman

<b>Staff Present:</b>	Office Manager	-- Lori Arnberg
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At 2:00 p.m. Board President Richard Schultz called to order today's Board of Directors meeting of the ~ *Pine Grove Community Services District.* ~

## **CORRESPONDENCE REGISTER**

President Schultz invited the Directors to take note of the following items in the Register:

1. AWA minutes & agendas - on clipboard
2. County / LAFCO / Upcountry Council notices - on clipboard
3. CRWA/CSDA/Senator's update and information - on inside bulletin board

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## **STAFF REPORTS**

### **General Manager's Report -**

- Mtg minutes 1/9/2019/2018 were reviewed by the Board.  
MOTION was called for by Bd. President Schultz: Director Ollig moved, Director Johnston seconded, and with Aye votes by Directors Blair, Johnston, Schultz, Schlaman, and Ollig the Board offered approval to accept the meeting minutes from Meeting Minutes from 1/9/2019.
- LAFCO - updates reviewed by the LAFCO board and are set for approval at their meeting next month. Rosanne from LAFCO will attend our meeting at the end of February to review and update our SOI.
- A grant proposal has been completed for Prop. 68 funds to connect the park and cemetery with the well.  
RESOLUTION number 2019-01 to apply for Prop 68 funding was reviewed and Bd. President Schultz: Director Ollig moved, Director Johnston seconded, and with Aye votes by Directors Blair, Johnston, Schultz, Schlaman, and Ollig the Board offered approval to apply for Prop 68 funding.
- Direct deposit option - the Accountant has indicated that a direct deposit can be made for payroll. The Board agreed with this but will change the current procedure of having one signature on the time sheets to having two board members approve time sheets.
- Signature Authority - Lori requested to be added as a signer for checks related to bills for the district but not for payroll. The Board requested that Lori check with the accountant to see if this may cause any issues.
- CRWA conference - the conference will be in April this year, Lori will research classes and value of this event.

### **Water Manager's Report - Next meeting**

#### **OLD BUSINESS ~ items to Review for Discussion and Possible Action**

- AT and T lease - Vice President Blair and Director Johnston held a phone conference with the consultant to clarify that the district is not interested in a reduction of monthly lease amounts but would consider a 15 year extension.

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## **1. NEW BUSINESS ITEMS -**

None

## **COMMITTEE REPORTS**

### ***Water Committee - Director Ollig and Vice President Schultz***

- Regarding the water tank project: No updates
- Regarding the well/raw water/cemetery projects: Director Ollig reviewed the current status with Engineer, Liam Bailey, reviewing requirements. Liam needs information regarding the new well pump from Tom Hunt but has not been able to get ahold of him.
- Regarding the Water Loss Analysis – the analysis was reviewed and shows significant improvement in 2 areas where leaks have been recently repaired.
  - Meter replacement Grant – Engineer, Liam Bailey is communicating with the Waterboards Project Manager regarding costing.
  - Infrastructure Replacement – Liam has completed the water model and presented maps with recommendations on line replacement priorities. The Water committee will meet with Liam to look at future growth.
- ***Personnel & Safety Committee - Director Johnston and Vice President Blair*** –No updates at this time
- ***3. Pine Grove Community Service District Park - Vice President Blair and Director Johnston*** –
  - Cut Above Landscaping pruned shrubs and trees and removed one tree that is causing sidewalk damage.
  - Director Johnston and Vice President Blair met with the PG Improvement Committee to discuss holding an Easter Egg hunt in the park, no further information at this time.
  - Director Johnston reported that the county and the City of Jackson are adding costs to new residential buildings to help fund park maintenance and Supervisor, Frank Axe, is researching to see if PGCSO may have access to some of those funds.

***Governmental Affairs Committee*** – No updates at this time.

### ***Grants & Finance Committee - Director Schlaman*** –

- Director Schlaman and the Gm met with MAC/AWA connections and will work toward connecting with the MAC group for grant funding opportunities.

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- The LAIF investment statement was reviewed but did not show any change from the previous month.

**Project Costing – Director Ollig – No updates at this time.**

**CLOSED SESSION – None**

**DIRECTOR & STAFF ADDITIONAL COMMENTS – None**

## **ADJOURNMENT**

As there were no additional comments and with Board acceptance, President Schultz adjourned today's Board of Directors Meeting at 3:30.

### **\*\* DATES TO REMEMBER \*\***

- February 13<sup>th</sup> – Regular Meeting in Office – 9:00 a.m.
- February 18<sup>th</sup> – Office closed in observance of President's Day
- February 27<sup>th</sup> – Regular Meeting in Office – 2:00 p.m – Rosanne from LAFCO will attend

Respectfully submitted,

Lori Arnberg, Clerk to the Board of Directors