

Pine Grove Community Services District

State Water System ID#0310005

19840 State Highway 88

PO Box 367209

Pine Grove CA 95665-0367

phone: 296-7188

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pgcomser@volcano.net

Board of Directors Meeting Summary of Meeting Minutes

Pine Grove, Amador County, California
This meeting was tape-recorded

Wednesday, July 11, 2018
9:00 am

The Board of Directors of the *Pine Grove Community Services District* met at its office, 19840 State Highway 88, Pine Grove, California, adjacent to the Pine Grove Community Fire House, on the above date and time, at which the following proceedings took place.

Directors Present:	President	- Mr. Robert G. Blair
	Director	- Mr. Paul G. Johnston
	Vice President	- Mr. Rick Schultz
	Director	- Mr. Jay D. Ollig
	Director, Finance	- Rich Schlaman

Staff Present:	Office Manager	- Lori Arnberg
	Water and Park Manager	- Russell Howard

At 9:00 a.m. Board President Robert Blair called to order today's Board of Directors meeting of the *Pine Grove Community Services District*.

CORRESPONDENCE REGISTER

President Blair invited the Directors to take note of the following items in the Register:

1. AWA minutes & agendas - on clipboard
2. County / LAFCO / Upcountry Council notices - on clipboard
3. CRWA/CSDA/Senator's update and information - on inside bulletin board

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STAFF REPORTS

Office Manager's Report -

- Meeting minutes from 6/27/2018 were reviewed
- MOTION was called for by Bd. President Blair: Director Johnston moved, Director Schlaman seconded, and with Aye votes by Directors Blair, Johnston, Schultz, Schlaman and Ollig the Board offered approval to accept the meeting minutes from 6/27/2018.
- The audit will take place on August 9th and 10th.
- Web site - Meeting held with the web designer, the Office Manager will be working on content next week.
- Rules and Regulations -The District's Attorney recommended removing the clause that states that participation will not be refunded.
- Resolution 2018 - 08 was called for by Bd. Vice President Schultz: Director Ollig moved, Director Schlaman seconded, and with Aye votes by Directors Johnston, Schultz, Schlaman and Ollig the Board offered approval to accept the revised Rules and Regulations with the noted change of eliminating the clause that stated that participations will not be refunded.
- Revised Application - The customer application has been revised with input from the District's Accounting staff.

OLD BUSINESS ~ items to Review for Discussion and Possible Action

- Rate Study - the public meeting is scheduled for August 15th at 6:00 p.m. at the Pine Grove mobile Home Park.

1. NEW BUSINESS ITEMS -

- Revised resolution for increased fund request for Waterboards grant to replace the water tank.

Resolution 2018 - 12 Motion was called for by Bd. Vice President Schultz: Director Ollig moved, Director Johnston seconded, and with Aye votes by Directors Johnston, Schultz, Schlaman and Ollig the Board offered approval to accept the revised resolution stating that the amount of requested funding for the Waterboard's grant to replace the tank will be \$2,500,000.00.

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- Light at Irishtown – Director Johnston announced that he was working directly with the County on this issue.
- Highway 88 Improvement Plan – Director Johnston voiced concern about the amount of property that is planned for this project and the impact it will have on the community. Supervisor Frank Axe offered to look in to this and to see if an updated map is available.
- Re-paving Church street – Director Johnston stated that we still need a bid, although the way the street is designated the District owns the land and the County owns the road. Supervisor Frank Axe said he will look in to this.
- Board compensation increase – The new budget allows for an increase to \$100.00 per meeting for Board member compensation.
- MOTION was called for by Vice President Schultz: Director Johnston moved, Director Ollig seconded, and with Aye votes by Directors Johnston, Schultz, Schlaman and Ollig the Board offered approval to increase Board Member compensation to \$100.00 per meeting effective immediately.

COMMITTEE REPORTS

Water Committee - Director Ollig and Vice President Schultz

- Regarding the water tank project:

A conference call was held with Gary Chan from Waterboards. Engineer, Liam Bailey, stated that the updates to earlier questions on the environmental report were sent. Letters have been sent to the Native American Outreach contacts and it is expected that a response will be received by month end. The project has been filed under exception. Mr. Chan asked for clarification on tank removal and Liam Bailey confirmed that all current tanks are planned to be removed once the new tank is functioning. Mr. Chan stated that the district will be hearing from the finance department requesting District financials to assure that the district is sustainable long term. Supervisor Axe indicated that five million dollars in the block grant were awarded to AWA but there should still be funds available for a bridge loan.

The Directors invited Mr. Chan to attend the next Board of Directors meeting and he indicated that he would do so if his schedule allows.

Regarding the well/raw water/cemetery projects:

- Director Schultz stated that the easement that will allow us to run a line from the well to the cemetery is at least 30 days out due to an issue with two PG and E poles.

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- Regarding the Water Loss Analysis - Director Ollig commented that this will be updated by next meeting.
Meter replacement Grant – Director Ollig asked Mr. Chan how we can get a number assigned to our planned meter replacement project and Mr. Chan requested that the information be sent to him. Mr. Chan does not think they can grant funds for commercial meters but could provide a loan.

- **Personnel & Safety Committee - Director Johnston and President Blair**
 1. **Community Park Committee** – Director Johnston shared that the park is being well taken care of.
 2. Director Johnston asked about the status of the Water Manager and assistant and the Water Manager shared that he is fully released from medical restriction and the Assistant is training to take his place when he retires next May.
 3. Director Johnston reviewed an apprenticeship program that may be a good training tool for the Assistant.
 4. Director Ollig shared that he installed a timer on the new message board.

Governmental Affairs Committee –

- Director Schlaman shared that the Fire Department contract with a goal of having them pay 100% for electric and waste water will be reviewed at their meeting on July 17th.
- Director Johnston asked if the District should look into “Association Health Plans” and other possible alternatives; Director Ollig indicated that research should be done and considered but that it may be cost prohibitive.

Grants & Finance Committee – Director Schlaman - None

CLOSED SESSION – None

DIRECTOR & STAFF ADDITIONAL COMMENTS – None

ADJOURNMENT

As there were no additional comments and with Board acceptance, Vice President Blair adjourned today’s Board of Directors Meeting at 11:05 a.m.

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**** DATES TO REMEMBER ****

Office painting and carpeting – July 16th thru 19th

Wednesday July 25th Board meeting 2:00 p.m. in office

Wednesday August 8th – Board meeting in office 9:00

Respectfully submitted,

Lori Arnberg, Secretary to the Board of Directors